

**STATE OF NEVADA  
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**

**Minutes of Regular Quarterly Board Meeting**

**February 9, 2015  
9:30 a.m.**

**Nevada Early Intervention Service  
3811 W. Charleston Blvd.  
Suite 112  
Las Vegas, Nevada 89102  
and  
Video Conferencing  
Nevada Early Intervention Service  
2667 Enterprise Rd.  
Reno, Nevada 89512**

- I. Chair, Margaret McConnell called the meeting to order at 9:35 a.m.
- II. Executive Director, Sandy Lampert called the roll and a quorum was present.

Board Members:

Margaret McConnell, Chair  
Terry Clodt, Sec/Treas.  
Jane Gruner, ADSD - Excused  
Lilia Sioson - Excused

Mary Ellen Wilkinson, Vice Chair  
Lindsay Hansen, M.D.  
Linda Gelinger

Staff:

Sophia Long, Esq. DAG

Sandy Lampert, Executive Director

Guests:

Heather Korbolic, ADSD  
Minou Nelson, DPBH

Donald Sampson, DPBH

III. PUBLIC COMMENTS –

IV. SECRETARY'S REPORTS:

- a. Approval of the Minutes of February 9, 2015 Meeting “for possible action” – Terry Clodt moved to approve. Linda Gelinger seconded. Motion carried.

V. ADMINISTRATIVE REPORT: Executive Director, Sandy Lampert, reported that the Board has been accepting payments by Credit Card for about the last 8 months. Also, fingerprints are accepted by cards and electronically. Further, DPBH no longer accepts our background checks since they search for 2 items not currently searched by BELTCA. Therefore, when a workshop is held for amendments to our regulations, this matter will be addressed by using language that refers back to the requirements of the Bureau.



VI. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.

- a. Nursing Facility Administrator Licenses Issued
  - (1) Weathers, Veronica
  - (2) Gardner, Michelle
  - (3) Pool, Matthew
  - (4) Rance, Aaron
  - (5) Wedemeyer, Jason

Chair, Margaret McConnell, called for a motion. Mary Ellen Wilkinson moved to approve the Nursing Facility Administrator Licenses. Terry Clodt seconded. Motion carried.

- b. Residential Facility Administrator Licenses Issued
  - (1) Handfinger, Brian
  - (2) Smith, Christina
  - (3) Zeneian, Silva
  - (4) Taylor, Gerald
  - (5) Bacal, Rosalie
  - (6) Hicks, Sandy

Chair, Margaret McConnell, called for a motion. Terry Clodt moved to approve the Residential Facility Administrator licenses. Linda Gelinger seconded. Motion carried.

- c. Inactive Requests
  - (1) Cords, Lucinda - RFA
  - (2) Cheek, Bradley - NFA
  - (3) Anatihan, Desiree – RFA
  - (4) Panos, Angela - RFA

Chair, Margaret McConnell, called for a motion. Mary Ellen Wilkinson moved to approve the Inactive License Requests. Linda Gelinger seconded. Motion carried.

VII. UNFINISHED BUSINESS:

- a. RCAL AIT Program Report – Executive Director, Sandy Lampert, reported that the Board has taken back control of all RFA training except for the first 60 hour Introductory Course. Since the beginning of this fiscal year, we have 14 new candidates. 5 are licensed who have completed our Best Practices training which is provided electronically and our AIT with the help of our mentors. Currently 2 candidates are completing the Best Practices training, 2 are ready to schedule their National NAB Exam. The recent scores of the NAB Exam have been very good, so we are seeing a positive results by taking back all of this work and controlling the program. We have some very dedicated administrators who have stepped up to provide training to our AITs. We would like to thank them and publically and acknowledge them for all of their time and energy. All of the reviews from the candidates on the mentors have been outstanding. Also reported was that the mentors are getting all of the CEUs that our regulations provide for and they are also receiving a \$50.00 credit for each 8 hours of mentoring up to a maximum of \$350.00 to be used for their license renewal. Ms. Lampert asked if the Board would sponsor a luncheon and present plaques for the mentors to say thank you at the next Board meeting for the mentors in the South and at the following meeting in the North.

b. NFA Lack of AIT Opportunities – Mary Ellen Wilkinson reported that this issue is now being looked at on a national level. St. Joseph's University is spearheading placements in the East, but there are still very limited opportunities in the West. Chair, Margaret McConnell, reported that NAB has formed a very large task force to address this issue. Also, Chair, Margaret McConnell, is working on a NAB committee that is putting together a training program for preceptors. Upon completion, this will be an on-line training program that will be free to state boards for the training of their preceptors.

VIII. NEW BUSINESS:

IX. DEPUTY ATTORNEY GENERAL'S REPORT –

X. BOARD MEMBER COMMENTS –

XI. PUBLIC COMMENTS – Heather Korbolic reminded the Board that their Caregiver Conference is being held in Reno. She also discussed AB28 and new BDR 417 which will establish staffing ratios for Nursing Facilities.

XII. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING – The next meeting will be held on Thursday, May 7, 2015 at 9:30 a.m.

XIII. ADJOURNMENT – Meeting was adjourned at 10:00 am.

Respectfully submitted:

*Sandy Lampert*

Sandy Lampert  
Executive Director

Attested by:

*Terry Clodt*

Terry Clodt  
Secretary/Treasurer