

**STATE OF NEVADA
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**

Draft Minutes of Regular Quarterly Board Meeting

Date & Time: Wednesday, August 7, 2024 – 10:00 a.m.

Place of Meeting: State of Nevada Building
700 E. Warm Spring Road
Las Vegas, Nevada 89102
and

Video Conferencing: Legislative Counsel Bureau
401 South Carson Street
Room 2135
Carson City, Nevada 89701

I. Chair, Margaret McConnell called the meeting to order at 10:00 a.m.

II. MISSION STATEMENT:

It is the mission of the Nevada Board of Long Term Care Administrators (BELTCA) to license and regulate long term care administrators in Nevada, including Nursing Home Administrators, Residential Facilities for Groups Administrators, and Health Service Executives. The Board provides consumers with an assurance of the qualifications of licensees, along with a means of enforcement for the benefit of the public, to ensure Nevada's citizens are served in a dignified and caring manner.

III. ROLL CALL: Executive Director, Sandy Lampert called the roll and a quorum was present.

Board Members:

Margaret McConnell, Chair
Lindsay Hansen, M.D.
Brooke Westlake – Excused
Lisa Meyer
Mary Wilkinson, Vice Chair

Dena Schmidt, ADSD
Douglas Sinclair
Daniel Mathis

Staff:

Sandy Lampert, Past Executive Director
Mary Wilkinson, Executive Director

Guests:

David Barney, Esq. Skylar Williams, PLLC
Matt Fox, Esq. Sklar Williams, PLLC
Rommel V. Timbal, Peace of Mind Placements, LLC
Jonathan Sussmen, Sr. Resource Nevada
Augustine Farias, RFA Consulting

IV. PUBLIC COMMENTS

This item is to receive comments, limited to five (5) minutes, on any issue and any discussion of those items. However, no action will be taken on an item raised during Public Comments. Comments based on viewpoint are welcome.

Rommel Timbal, Peace of Mind Placements, LLC: Peace of Mind is one of four companies licensed by NV Health Care Quality Compliance as a referral company. Mr. Timbal stated that having proper licensing for referrals and placing seniors in housing is very important and keeps unscrupulous individuals from taking advantage of our seniors. We are the only state that has this kind of protection, and he advocated to keep licensure for referral agencies through the HCQC in Nevada.

Jonathan Sussmen, Sr. Resource Nevada is a new non-profit in NV. Mr. Sussmen stated that they have been looking at this problem for over a year and that other states have found ways to solve it. He noted that there is a population looking for best practices and they are looking for guidance from NV state or it will hold up a lot of solution providers who want to engage the community in meaningful ways.

V. SECRETARY'S REPORT: Approve Minutes of May 15, 2024, meeting "for possible action".

Lindsay Hansen moved to approve the minutes; Seconded by Douglas Sinclair. There being no further discussion Motion passed

VI. ADMINISTRATIVE REPORT "for possible action"

Margaret McConnell shared with the Board that the current Executive Director, Sandy Lampert, is retiring and that the Board Office is in the process of moving from Las Vegas to Reno with Mary Wilkinson as the new Executive Director. Mary stated that the move has been difficult, is still in progress and requested that the Board and Licensees to please be patient. The website has not yet been updated; however, the phone number in Las Vegas refers callers to the new phone number in Reno.

VII. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.

- a. Health Services Executive Licenses Issued "for possible action:
- b. Nursing Facility Administrator Licenses Issued "for possible action".

- (1) Jones, Travis J.
- (2) Harris, Kimberly K.
- (3) Sheats, Stacey L.
- (4) Ngatuvai, Sione.

c. Residential Facility Administrator Licenses Issued “for possible action”.

- (1) Sepulveda, Amanda M.
- (2) Povilaitis, Allyn F.
- (3) Benson, Caprice D.

d. Inactive Requests “for possible action”.

- (1) Fleegle, Douglas J. - NFA

Chair, Margaret McConnell called for a motion to approve items b, c and d. Douglas Sinclair moved to approve. Dena Schmidt seconded. There being no further discussion, Motion passed.

VIII. UNFINISHED BUSINESS:

VII. NEW BUSINESS:

a. Election of a new Vice Chair “for possible action”

Chair, Margaret McConnell called for nomination for the appointment of Vice Chair, replacing Mary Wilkinson who is no longer on the Board. Liza Meyers was nominated for the position by Lindsay Hansen. Motion was seconded by Daniel Mathis. There being no further nominations nor discussion, Motion passed.

b. Public Hearing to consider and adopt amendment to the Nevada Administrative Code (NAC) 654 (LCB Regulation # R105-24) “for possible action”

Chair, Margaret McConnell introduced the amendment for public comment. She noted that the language considered in the last two workshops in the amendment was reviewed and approved by LCB and that there were no changes made. The amendment allows for the payment of referrals in certain circumstances referencing SB260 passed in legislation session in 2023 which allows for the payment of referrals.

Chair McConnell said that public comments would be invited in accordance with NRS 233 following which the public hearing would be closed, and the Board would discuss and set forth their comments after which a vote would be taken by the Board to adopt the amendment, adopt with further amendments or reject the amendment.

There being no public comments written, in person or by Broadcast regarding the amendment, A Motion was made by Daniel Mathis and seconded by Dena Schmidt. There being no further discussion, the motion passed unanimously.

Legal Counsel, Louis Ling informed the Board that the adopted amendment would next go back to LCB and included for discussion during the next Legislative Commission Hearing scheduled in September, 2024. It is anticipated that, since this amendment brings the Board in compliance with a law passed by the legislature, it will likely be approved.

If the amendment is approved by the Commission, the amendment will then go to the Secretary of State and become law immediately; however, will not be codified for another few years. BELTCA will add the amendment to our website in order to inform our constituents and other interested parties.

IX. BOARD MEMBER COMMENTS

Daniel Mathis requested an agenda item for the next meeting to discuss the newest category of facilities: ICFIID (Intermediate Care Facility for Individual Intellectual Disability Non-Medical). This is currently out for trial with hopes for expansion.

Margaret McConnell expressed her thanks to Sandy for the many years of service and her work to make the Board office paperless. She also welcomed Mary as the new Executive Director expressing support during transition.

X. PUBLIC COMMENTS

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There were no comments by the public or guests.

XI. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING(S) “for possible action”

The Board will meet on Wednesday, November 6, 2024, at 10:00 am via Zoom.

XII. ADJOURNMENT

Chair, Margaret McConnell called for a motion to adjourn at 11:15 am. Daniel Mathis moved to adjourn. Lindsay Hansen seconded. There being no further discussion, Motion passed.

Respectfully submitted:

Mary Wilkinson
Executive Director

Attested by:

Dena Schmidt
Secretary/Treasurer