

**STATE OF NEVADA
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**

Minutes of Regular Quarterly Board Meeting

Date & Time: Wednesday, July 5, 2023, at 9:30 am

Place of Meeting: Virtually via Zoom:

<https://zoom.us/j/96433967240?pwd=YlJ4dVh2d3N2bTNjRkFpWVhCWFBkQT09>

Meeting ID: 964 3396 7240

Passcode: 297724

I. Chair, Margaret McConnell called the meeting to order at 9:30 a.m.

II. MISSION STATEMENT:

It is the mission of the Nevada Board of Long Term Care Administrators (BELTCA) to license and regulate long term care administrators in Nevada, including Nursing Home Administrators, Residential Facilities for Groups Administrators, and Health Service Executives. The Board provides consumers with an assurance of the qualifications of licensees, along with a means of enforcement for the benefit of the public, to ensure Nevada's citizens are served in a dignified and caring manner.

III. ROLL CALL: Executive Director, Sandy Lampert called the roll and a quorum was present.

Board Members:

Margaret McConnell, Chair
Lindsay Hansen, M.D.
Brooke Westlake
Lisa Meyer

Mary Ellen Wilkinson, Vice Chair
Dena Schmidt, ADSD - Excused
Douglas Sinclair
Daniel Mathis

Staff:

Sandy Lampert, Executive Director

IV. PUBLIC COMMENTS

This item is to receive comments, limited to five (5) minutes, on any issue and any discussion of those items. However, no action will be taken on an item raised during Public Comments. Comments based on viewpoint are welcome.

V. APPROVAL OF THE FOLLOWING PROPOSED DISCIPLINARY ACTION** (Board may go into closed session) "for possible action"

a. Rosemary Orantes – Mason Valley Residence – Case No. B-36226

Chair, Margaret McConnell called for a motion to approve the disciplinary action. Lisa Meyer moved to approve. Mary Ellen Wilkinson seconded. Motion passed.

- b. Cynthia Morris – Holy Angel Care Home – Case No. B-36227

Executive Director, Sandy Lampert informed the Board that Ms. Morris was in default on a previous disciplinary action and asked the Board to deny this action. Brooke Westlake moved to deny the action. Mary Ellen Wilkinson seconded. Motion passed.

VI. SECRETARY’S REPORT: Approve Minutes of April 5, 2023, Meeting “for possible action”

Executive Director, Sandy Lampert called for a motion to approve the minutes as stated. Lisa Meyer moved to approve the minutes. Lindsay Hansen seconded. Motion passed.

VII. ADMINISTRATIVE REPORT “for possible action”

Executive Director, Sandy Lampert informed that Board that responses regarding Thentia have been favorable. June 30th was the end of our fiscal year, so we will be beginning an audit shortly.

VIII. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.

a. Health Services Executive Licenses Issued “for possible action”

- (1) Gardner, Christopher

b. Nursing Facility Administrator Licenses Issued “for possible action”

- (1) Moore, Jayna
- (2) Seif, Elizar L.
- (3) Lawson, Amanda M.
- (4) Magbitang, Christian J.

c. Residential Facility Administrator Licenses Issued “for possible action”

- (1) Masich, Michael A.
- (2) Dactelides, Tarynn R.
- (3) Perez, Michelle
- (4) Barrios-Briones, Jesus J.

d. Inactive Requests “for possible action”

- (1) Taylor, Rosema J. - NFA
- (2) Mastrocola, John K. – NFA
- (3) Shaffer, Mark A. – RFA
- (4) Flanders, Janee M. – NFA
- (5) Sinclair, Dawn M. – RFA
- (6) Garner, Erin D. – RFA

Chair, Margaret McConnell called for a motion to approve items a, b, c and d. Mary Ellen Wilkinson moved to approve. Daniel Mathis seconded. Motion passed.

e. Approve/Deny RFA Application “for possible action” May go into Closed (Executive) Session per NRS 241.030

- (1) Michelle Deschamps

Executive Director, Sandy Lampert informed the Board that Ms. Deschamps was unable to attend the Board Meeting and will be placed on the agenda for the next meeting. Chair, Margaret McConnell called for a motion to table this item until the next meeting. Lisa Meyer moved to table this item. Lindsay Hansen seconded. Motion passed.

IX. UNFINISHED BUSINESS:

a. Board Statistics “for possible action”

Executive Director, Sandy Lampert, stated the following:

RFA – As of June 28, 2023, there are 414 RFA facilities that require a licensed administrator, 2 facilities are currently being run by a Health Services Executive. We have a total 242 of in State working administrators. There are currently 5 facilities operating without a license administrator. As of the previous meeting we had 33 candidates going through the licensing process. We received 12 applications, 6 applications voided due to failing the NAB Exam twice, 2 expired due to time which leaves 33 candidates going through the program.

HSE – We now have 10 Health Service Executives.

NFA – There are 64 NFA facilities, 2 are being run by a HSE, so there are 62 facilities that require a licensed NFA. We have 146 licensed administrators, 10 are inactive, 33 are out of State leaving 103 in state active administrators. As of this report there were 4 facilities operating without an administrator. As of the last report there were 3 candidates going through the program. 4 applications were received, 4 licenses were issued so there are currently 4 applicants going through the licensure process.

Disciplinary Actions – For this fiscal year, we have received 12 referrals, 11 are for RFAs and 1 is for a HSE. There are 8 open cases for RFAs and 1 for HSE.

X. NEW BUSINESS:

XI. DEPUTY ATTORNEY GENERAL’S REPORT

XII. BOARD MEMBER COMMENTS

XIII. PUBLIC COMMENTS

This item is to receive comments, limited to five (5) minutes, on any issue and any discussion of those items. However, no action will be taken on an item raised during Public Comments. Comments based on viewpoint are welcome.

XIV. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING(S) “for possible action”

The Board will be meeting on Wednesday, September 27, 2023, at 9:30 am via Zoom.

XV. ADJOURNMENT

Chair, Margaret McConnell called for a motion to adjourn at 9:45 am. Lisa Meyer moved to adjourn. Lindsay Hansen seconded. Motion passed.

Respectfully submitted:

Sandy Lampert

Sandy Lampert
Executive Director

Attested by:

Dena Schmidt

Dena Schmidt
Secretary/Treasurer