

**STATE OF NEVADA**  
**BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**  
3157 North Rainbow Boulevard, #313  
Las Vegas, Nevada 89108  
Telephone: 702-486-5445 Fax: 702-486-5439  
Website: <https://beltca.nv.gov>  
E-mail: [beltca@beltca.nv.gov](mailto:beltca@beltca.nv.gov)

*It is the mission of the Nevada Board of Long Term Care Administrators (BELTCA) to license and regulate long term care administrators in Nevada, including Nursing Home Administrators, Residential Facilities for Groups Administrators, and Health Service Executives. The Board provides consumers with an assurance of the qualifications of licensees, along with a means of enforcement for the benefit of the public, to ensure Nevada's citizens are served in a dignified and caring manner.*

### **MEETING NOTICE AND AGENDA**

**Date & Time:** Wednesday, April 5, 2023, at 9:30 am  
**Place of Meeting:** Virtually via Zoom:

<https://zoom.us/j/95379503451?pwd=b1BjZkFPYncrcnExYnVQOUNmVTdaQT09>  
Meeting ID: 953 7950 3451  
Passcode: 600895

*One tap mobile*

+16694449171,,95379503451#,,,,\*600895# US  
+16699006833,,95379503451#,,,,\*600895# US (San Jose)

Dial by your location  
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+1 669 900 6833 US (San Jose)  
+1 719 359 4580 US  
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+1 253 215 8782 US (Tacoma)  
+1 346 248 7799 US (Houston)  
+1 929 205 6099 US (New York)  
+1 301 715 8592 US (Washington DC)  
+1 305 224 1968 US  
+1 309 205 3325 US  
+1 312 626 6799 US (Chicago)  
+1 360 209 5623 US  
+1 386 347 5053 US  
+1 507 473 4847 US  
+1 564 217 2000 US  
+1 646 931 3860 US  
+1 689 278 1000 US

Find your local number: <https://us02web.zoom.us/j/95379503451>

**All times are approximate. The Board reserves the right to take items in a different order, items may be combined for consideration by the Public Body and items may be pulled or removed at any time to accomplish business in the most efficient manner.**

**In certain situations, the option exists to declare the meeting on that agenda item to be a Closed (Executive) Session per NRS 241.030.**

- I. OPEN MEETING
- II. MISSION STATEMENT
- III. ROLL CALL
- IV. PUBLIC COMMENTS

This item is to receive comments, limited to five (5) minutes, on any issue and any discussion of those items. However, no action will be taken on an item raised during Public Comments. Comments based on viewpoint are welcome.

- V. SECRETARY’S REPORT: Approve Minutes of December 14, 2022, Meeting “for possible action”
- VI. ADMINISTRATIVE REPORT “for possible action”
- VII. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.

- a. Health Services Executive Licenses Issued “for possible action”

- (1) Hopkins, Douglas S.
- (2) McBride, Herald M.

- b. Nursing Facility Administrator Licenses Issued “for possible action”

- (1) Gibbs, Kimberly K.

- c. Residential Facility Administrator Licenses Issued “for possible action”

- (1) Wilson, Mary E.
- (2) Tsanos, Tamra M.
- (3) Donner, Torrey L.

- d. Inactive Requests “for possible action”

- (1) Buntin, Emily A. – RFA
- (2) Grossa, Abby M. – NFA 618

- e. Approve/Deny RFA Application “for possible action” May go into Closed (Executive) Session per NRS 241.030

- (1) Nicholas R. Kittle

- X. UNFINISHED BUSINESS:

- a. Board Statistics “for possible action”

- XI. NEW BUSINESS:
- XII. DEPUTY ATTORNEY GENERAL'S REPORT
- XIII. BOARD MEMBER COMMENTS
- XIV. PUBLIC COMMENTS

This item is to receive comments, limited to five (5) minutes, on any issue and any discussion of those items. However, no action will be taken on an item raised during Public Comments. Comments based on viewpoint are welcome.

- XV. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING(S) "for possible action"
- XVI. ADJOURNMENT

\*\*Pursuant to NRS 241.030(1), The Nevada State Board of Examiners for Long Term Care Administrators may conduct a closed meeting to consider the character, allegations of misconduct, professional competence, or physical and mental health of a person.

Note: We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary please notify the Board of Examiners for Long Term Care Administrators by calling the Board Office at 702-486-5445, or by e-mail at: [beltca@beltca.nv.gov](mailto:beltca@beltca.nv.gov).

Anyone desiring additional information regarding the meeting, including information on how to obtain supporting board meeting material is invited to call Sandy Lampert, Executive Director, at (702) 486-5445.

Copies of BELTCA's Meeting Minutes are available at no charge at BELTCA's web site at: [beltca.nv.gov](http://beltca.nv.gov)

**The Agenda was posted at the following locations:**

**BELTCA'S website: [www.beltca.nv.gov](http://www.beltca.nv.gov)**

Grant Sawyer State Office Building  
 555 East Washington Ave.  
 Las Vegas, NV 89101  
 Fax: 702-486-2012

ADSD  
 3208 Goni Rd., Building1, Suite 181  
 Carson City, NV 89706  
 Fax: 775-687-0574

ADSD  
 1860 East Sahara Ave.  
 Las Vegas, NV 89104  
 Fax: 702-486-3572

DPBH  
 4150 Technology Way  
 Carson City, NV 89706  
 Fax: 775-687-7570

DPBH  
 4220 S. Maryland Pkwy.  
 Suite 100, Bldg. A  
 Las Vegas, NV 89119  
 Fax: 702-486-6520

ADSD  
 9670 Gateway Dr., Suite 200

Public Library  
 Sierra View Branch

Reno, NV 89521  
Fax: 775-688-2969

Fax 775-827-8792  
775-688-2969

Carson City Courthouse  
100 Stewart St.  
Carson City, NV 89701  
Fax: 775-887-2146

Clark County – Las Vegas Library  
732 North Las Vegas Blvd.  
Las Vegas, NV 89101  
Fax: 702-507-3598

Grant Sawyer Office Building  
555 East Washington Avenue  
Las Vegas, NV 89102  
Fax: 702-486-2925

By E-Mail

Brett Salmon, NVHCA  
Shawn McGivney  
Mark McBride  
Theresa Brushfield  
Susan Magluilo, Administrator

Paul Shubert, DPBH  
Amir Bringard, DPBH  
Marie Coe - ADSD  
Carrie Embree, ADSD