

**STATE OF NEVADA
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**

Minutes of Regular Quarterly Board Meeting

Date & Time: Wednesday, July 20, 2022, at 9:30 am

Place of Meeting: Virtually via Zoom:

<https://us02web.zoom.us/j/88075332184?pwd=UDZ2dzkrRIZBSWpPVDZlakp5NDFydz09>

Meeting ID: 880 7533 2184

Passcode: 191002

I. Chair, Margaret McConnell called the meeting to order at 9:35 a.m.

II. MISSION STATEMENT:

It is the mission of the Nevada Board of Long Term Care Administrators (BELTCA) to license and regulate long term care administrators in Nevada, including Nursing Home Administrators, Residential Facilities for Groups Administrators, and Health Service Executives. The Board provides consumers with an assurance of the qualifications of licensees, along with a means of enforcement for the benefit of the public, to ensure Nevada's citizens are served in a dignified and caring manner.

III. ROLL CALL: Executive Director, Sandy Lampert called the roll and a quorum was present.

Board Members:

Margaret McConnell, Chair
Lindsay Hansen, M.D.
Brooke Westlake
Lisa Meyer

Mary Ellen Wilkinson, Vice Chair
Dena Schmidt, ADSD
Douglas Sinclair
Daniel Mathis

Staff:

Sophia Long, Deputy Attorney General

Sandy Lampert, Executive Director

Guests:

Brett Salmon, NVHCA
Heather Lankford - RFA

Marie Coe - ADSD

IV. PUBLIC COMMENTS –

V. APPROVAL OF THE FOLLOWING PROPOSED DISCIPLINARY ACTION** (Board may go into closed session) “for possible action”

- a. Gerald Hamilton – Bee Hive Homes of Mesquite II – Case B-36212
- b. Prudence Landicho – Monthill Palms – Case B-36219
- c. Dwight Aalgaard – Pacifica Senior Living San Martin – Case B-36222M

Chair, Margaret McConnell called for a motion to approve Proposed Disciplinary Action. Dena Schmidt moved to approve. Brook Westlake seconded. Margaret McConnell abstains. Motion passed.

VI. SECRETARY’S REPORT: Approve Minutes of April 6, 2022, Meeting “for possible action”

Secretary, Dena Schmidt called for a motion to approve the minutes as stated. Douglas Sinclair moved to approve the minutes. Lindsay Hansen seconded. Motion passed.

VII. ADMINISTRATIVE REPORT “for possible action”

Executive Director, Sandy Lampert, reported that we are in the final programing stages with Thentia and have a proposed launch date of mid - August. Also, a copy of the proclamation signed by the Governor proclaiming June 1, 2022, Long Term Care Administrator’s Day in Nevada has been sent to all administrators.

VIII. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.

- a. Health Services Executive Licenses Issued “for possible action”
 - (1) Jones, Monte A.
- b. Nursing Facility Administrator Licenses Issued “for possible action”
 - (1) Hagar, James P. III
 - (2) Brown, Stacy L.
 - (3) Morris, Shawn M.
 - (4) Goodie, Antoine R.
 - (5) Brown, Gavin E.
 - (6) Kimble, Todd A.
 - (7) Hunt, Patrick F.
 - (8) Nattress, Kevin B.
 - (9) Anderson, Seth K.
 - (10) Emmett, Linda J.
 - (11) Thayer, Inez M.
- c. Residential Facility Administrator Licenses Issued “for possible action”
 - (1) Martin, John M.
 - (2) Baumgartner, Mary E.
 - (3) Gomez-Orozco, Salvador A.
 - (4) Gardner, Ronald S.
 - (5) Rasmussen, Rand J.

d. Inactive Requests “for possible action”

- (1) Shaffer, Mark A. - RFA
- (2) White, Theresa M. – NFA
- (3) Stenslie, Chad E. – NFA
- (4) Mastrocola, John R. – NFA
- (5) Ghanim, Sarah – RFA
- (6) Ladaga, Mildred B. – RFA
- (7) Sinclair, Dawn M. – RFA

Chair, Margaret McConnell called for a motion to approve. Douglas Sinclair moved to approve. Mary Ellen Wilkinson seconded. Motion passed.

IX. UNFINISHED BUSINESS:

a. Board Statistics “for possible action”

Executive Director, Sandy Lampert, stated the following:

RFA - There are currently 403 RFA facilities that require a licensed administrator, since 4 facilities are currently being run by a Health Services Executive. We have a total 244 of in state working administrators. There are currently 8 facilities operating without a license administrator. As of the previous meeting we had 32 candidates going through the licensing process. We received 11 applications, 4 applications expired due to time and 5 licenses issued. This leaves 34 candidates going through the program. 10 working on the Introductory Course, 12 are working on the Best Practices training, 4 need to complete the regulation training, 7 need to pass the NAB Exams and 1 needs a background check.

HSE – We now have 8 HSE licensed administrators.

NFA – There are 65 NFA facilities, 2 are being operated under a HSE, so there are 63 facilities that require a licensed NFA. We have a total of 149 licensed administrators, 7 are inactive, 37 are out of state leaving 105 in state active administrators. As of the last report there were 3 candidates going through the program. 8 applications were received, 11 licenses were issued so there are currently no applications going through the licensure process.

Disciplinary Actions – The number of referrals for the fiscal year ending June 30, 2022, was 25. Of the 25, 23 were RFAs, 2 were HSEs. There are 6 open cases, 3 will be closed as of today, 17 were closed by letter and 2 have adjudicated with a fine and training.

b. Regulation Review “for possible action”

Chair, Margaret McConnell referred the Board to a blue line copy of NAC 654 and asked the members to review for the next Board meeting. After some discussion the Board decided to wait until next year for a Regulation Workshop.

Chair, Margaret McConnell call to the Board’s attention NAC 654.100. 654.100.2 states that a program for training must be held in a facility that has 40 or more beds. An AIT program was requested a waiver so that the training could be held in a facility of 35 beds. To address this issue, it is proposed that the Board add “The Board may upon good cause shown waive any of the requirements of subsection 2 other than the requirements set forth in 654 or NRS”. It is proposed to hold an emergency workshop in August. This would be the only item on the agenda. We would notice it 30 days ahead of time and at that time add this verbiage. It allows the office under special circumstances and in consultation with professionals in that area of care to consult with the office and make a decision that is in the best interest of the citizens of our state in terms of offering quality care. The goal is to eliminate unintended barriers.

X. NEW BUSINESS:

a. NFA AIT Facility Requirements “for possible action”

Regarding adding “The Board may upon good cause shown waive any of the requirements of subsection 2 other than the requirements set forth in 654 or NRS”, the Board will hold a Temporary Regulation Adoption Workshop on August 24, 202 at 9:30 am.

b. Long Term Healthcare accredited courses “for possible action”

Chair, Margaret McConnell stated that west of the Mississippi there are very few programs that address long term care. The first accredited program is in St. George, Utah. It is challenging to get a degree in Long Term Care Administration. NAB is working to approve more long term care programs.

c. American College of Health Care Administrators (ACHCA) “for possible action”

The Board received an email from ACHCA asking the Board to support ACHCA. This was referred to NVHCA.

XI. DEPUTY ATTORNEY GENERAL’S REPORT

Sophia Long informed the Board that the annual training will be held in October. It will cover Open Meeting Laws, Administrative Hearings and Regulation changes.

XII. BOARD MEMBER COMMENTS

Dena Schmidt informed the Board Jennifer Williams-Woods has left ADSD. Marie Coe will be the interim ombudsman.

XIII. PUBLIC COMMENTS

This item is to receive comments, limited to five (5) minutes, on any issue and any discussion of those items. However, no action will be taken on an item raised during Public Comments. Comments based on viewpoint are welcome.

XIV. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING(S) “for possible action”

The Board will be meeting on Wednesday, October 5, 2022, at 9:30 am via Zoom.

XV. ADJOURNMENT

Chair, Margaret McConnell adjourned the meeting at 10:30 am.

Respectfully submitted:

Sandy Lampert

Sandy Lampert
Executive Director

Attested by:

Dena Schmidt

Dena Schmidt
Secretary/Treasurer