

**STATE OF NEVDA
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**

Minutes of Regular Quarterly Board Meeting

Date & Time: **Wednesday, April 6, 2022, at 9:30 am**

Place of Meeting: **Virtually via Zoom:**

<https://us02web.zoom.us/j/82997020228?pwd=UzZLa1FXSkF1T0ZqVkNETWNIeXIEQT09>

Meeting ID: 829 9702 0228

Passcode: 642876

I. Chair, Margaret McConnell called the meeting to order at 9:35 a.m.

II. MISSION STATEMENT:

It is the mission of the Nevada Board of Long Term Care Administrators (BELTCA) to license and regulate long term care administrators in Nevada, including Nursing Home Administrators, Residential Facilities for Groups Administrators, and Health Service Executives. The Board provides consumers with an assurance of the qualifications of licensees, along with a means of enforcement for the benefit of the public, to ensure Nevada's citizens are served in a dignified and caring manner.

III. ROLL CALL: Executive Director, Sandy Lampert called the roll and a quorum was present.

Board Members:

Margaret McConnell, Chair
Lindsay Hansen, M.D.
Brooke Westlake

Mary Ellen Wilkinson, Vice Chair
Dena Schmidt, ADSD
Douglas Sinclair

Staff:

Sophia Long, Deputy Attorney General

Sandy Lampert, Executive Director

Guests:

Brett Salmon, NVHCA
Jennifer Williams-Woods, ADSD

Marie Coe - ADSD

IV. PUBLIC COMMENTS –

V. FORMAL HEARING **(Board may go into closed session) “for possible action”

a. BELTCA v Audrey Liggins – Reno Valley Retirement Center – Case No. B-36196

Deputy Attorney, Sophia Long advised the Board that since Chair, Margaret McConnell signed the Summary Suspension she will recuse herself, and Vice-Chair, Mary Ellen Wilkinson will oversee the proceedings. Ms. Long also advised the Board that since some of those who testified regarding the matter were employees of ADSD, Dena Schmidt, the Director of Aging and Disabilities Services will recuse herself.

Ms. Long directed the Board Members to review the settlement agreement signed by Ms. Liggins’ attorney and Ms. Long. Ms. Long requested that the Board accept the terms of the agreement. Terms are that Ms. Liggins had an NFA license and has a RFA license. Her NFA license has expired. The RFA license expires on April 30, 2022. She will remain suspended until her license expires and agrees not to reapply for licensure for a period of ten years. Should she reapply after that time, she would have to come before the Board.

Mary Ellen Wilkinson called for a motion to accept the agreement as drafted. Brooke Westlake moved to approve. Douglas Sinclair seconded. Motion passed.

VI. APPROVAL OF THE FOLLOWING PROPOSED DISCIPLINARY ACTION** (Board may go into closed session) “for possible action”

a. Marcus Pegross, Coronado Heights Senior Living – Case No. B-35210

Chair, Margaret McConnell called for a motion to approve Proposed Disciplinary Action. Douglas Sinclair moved to approve. Brook Westlake seconded. Motion passed.

VII. SECRETARY’S REPORT: Approve Minutes of January 12, 2022, Meeting “for possible action”

Secretary, Dena Schmidt called for a motion to approve the minutes as stated. Mary Ellen Wilkinson moved to approve the minutes. Douglas Sinclair seconded. Motion passed.

VIII. ADMINISTRATIVE REPORT “for possible action”

Executive Director, Sandy Lampert, reported that we have been working with Thentia and the test sites are up and should be running shortly.

IX. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.

a. Health Services Executive Licenses Issued “for possible action”

(1) Meyer, Lisa M.

b. Nursing Facility Administrator Licenses Issued “for possible action”

- (1) King, Benjamin A.
- (2) Bellaty, Michael A.
- (3) Ayers, Ramona G.
- (4) Coons, John R.
- (5) Nadora, Marie A.
- (6) Walker, Maya M.

c. Residential Facility Administrator Licenses Issued “for possible action”

- (1) Ulan, Karl F.
- (2) Price, Jarell D.
- (3) Jacalne, Heather
- (4) Tuck, Danielle M.

d. Inactive Requests “for possible action”

- (1) Jeffers, Timothy - HSE
- (2) Johnston, D. Michelle - NFA
- (3) Buntin, Emily - RFA

Chair, Margaret McConnell called for a motion to approve. Lindsay Hansen moved to approve. Dena Schmidt seconded. Motion passed.

X. UNFINISHED BUSINESS:

a. Board Statistics “for possible action”

RFA - Executive Director reported that as of April 4, 2022, there are currently 331 residential facilities with less than 20 beds and 70 with 21 beds or more for a total of 401 residential facilities. Of the residential facilities, 4 are under the supervision of a HSE. We have a total of 276 RFA Administrators, 12 are Inactive, 19 are out of state with no facilities, leaving a total of 245 in state active administrators. Currently 3 facilities are operating without an administrator. As of the last meeting there were 25 RFA Candidates. We have received 17 applications, 6 have been voided and 4 licenses have been issued, leaving 32 candidates still going through the program. 9 are working on the Introductory Course, 13 are working on the Best Practices training, 2 need to complete the Regulation Training and 8 need to pass the NAB Exams.

HSE - There are 7 licensed HSE.

NFA - There are currently 66 NFA facilities of which 2 is under an HSE. There are 145 NFA licensed administrators, 4 are Inactive, 1 is suspended and 35 are out of state with no facilities, leaving 105 active in state administrators. As of the last meeting there were 4 candidates, 7 applications have been received, 2 applications were voided and 6 licenses were issued.

Disciplinary actions for the fiscal year beginning July 1, 2021, we have received 22 referrals mainly due to elder abuse training. 13 have been closed with a letter.

XI. NEW BUSINESS: Regulation Review “for possible action”

Executive Director to send the Board Members a redline copy of the regulations for review. Sophia Long informed the Board that there needs to be a 30 day notice for a workshop.

Chair, Margaret McConnell reported that we asked Governor Sisolak for a Proclamation acknowledging the extraordinary work of our long term care administrators and their staffs. Executive Director, Sandy Lampert drafted a templet that has been forwarded to the Governor’s office, and we have a commitment that sometime in early June a proclamation will be issued by the Governor, and we will distribute to our administrators. Margaret McConnell shared this at the last national executive committee meeting and other states embraced the idea and will be asking for the same. Oklahoma has already received a proclamation, and we have given other states permission to use our templet.

Chair, Margaret McConnell also informed the Board that she will be presenting at the National meeting in June to other states is the really nice job that our office does of sending acknowledgements to our administrators for special holidays, special times of the year, one was sent out for Long Term Care Administrators Week. We make a concerted effort to thank and acknowledge people.

Vice Chair, Mary Ellen Wilkinson stated that NAB is an extremely important to the Nevada Board, and encouraged any Board members who wish to attend a NAB meeting to let us know. The next meeting is June 8th through the 10th in Chicago.

XII. DEPUTY ATTORNEY GENERAL'S REPORT

Sophia Long informed the Board that she is working remotely and is available by email.

XIII. BOARD MEMBER COMMENTS

Dena Schmidt informed the Board that ADSD working to increase the Medicare allowance.

XIV. PUBLIC COMMENTS

This item is to receive comments, limited to five (5) minutes, on any issue and any discussion of those items. However, no action will be taken on an item raised during Public Comments. Comments based on viewpoint are welcome.

XV. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING(S) "for possible action"

The Board will be meeting on Wednesday, July 20, 2022, at 9:30 am via Zoom.

XVI. ADJOURNMENT

Chair, Margaret McConnell adjourned the meeting at 10:10 am.

Respectfully submitted:

Sandy Lampert

Sandy Lampert
Executive Director

Attested by:

Dena Schmidt

Dena Schmidt
Secretary/Treasurer