

**STATE OF NEVDA
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**

Minutes of Regular Quarterly Board Meeting

Date & Time: **Wednesday, January 12, 2022, at 9:30 am**

Place of Meeting: **Virtually via Zoom:**

<https://us02web.zoom.us/j/85618785922?pwd=NFd0eIVHcU8wQW5tODI0NIBXbHVSZz09>

Meeting ID: 856 1878 5922

Passcode: 979159

I. Chair, Margaret McConnell called the meeting to order at 9:30 a.m.

II. MISSION STATEMENT:

It is the mission of the Nevada Board of Long Term Care Administrators (BELTCA) to license and regulate long term care administrators in Nevada, including Nursing Home Administrators, Residential Facilities for Groups Administrators, and Health Service Executives. The Board provides consumers with an assurance of the qualifications of licensees, along with a means of enforcement for the benefit of the public, to ensure Nevada's citizens are served in a dignified and caring manner.

III. ROLL CALL: Executive Director, Sandy Lampert called the roll and a quorum was present.

Board Members:

Margaret McConnell, Chair
Lindsay Hansen, M.D.
Brooke Westlake

Mary Ellen Wilkinson, Vice Chair
Dena Schmidt, ADSD
Douglas Sinclair

Staff:

Sophia Long, Deputy Attorney General

Sandy Lampert, Executive Director

Guests:

Brittany Walker, NVHCA
Jennifer Williams-Woods, ADSD

Benjamin Darlucio

IV. PUBLIC COMMENTS –

V. APPROVAL OF THE FOLLOWING PROPOSED DISCIPLINARY ACTION** (Board may go into closed session) “for possible action”

- a. Veronica Weathers - Gaye Haven ICF – Case No. B-36201

Chair, Margaret McConnell called for a motion to approve Proposed Disciplinary Action. Dena Schmidt moved to approve. Mary Ellen Wilkinson seconded. Motion passed.

VI. SECRETARY’S REPORT: Approve Minutes of October 6, 2021, Meeting “for possible action”

Chair, Margaret McConnell called for a motion to approve the minutes as stated. Douglas Sinclair moved to approve the minutes. Lindsay Hansen seconded. Motion passed.

VII. ADMINISTRATIVE REPORT “for possible action”

Executive Director, Sandy Lampert, reported that our bi-annual audit was completed with no issues. After an unexpected delay with Thentia we are now back on track. A lot of the back end programming is complete and the first training will be tomorrow.

Chair, Margaret McConnell relayed the challenges that our long term care professionals have dealt with over the last 2 years. NAB is looking at providing a templet proclamation that the boards across the country could submit to their governor. Linda Gelinger, a former Board Member has suggested that we send a letter to our administrators to thank and acknowledge them and their staff for the dedication and service that they have provided over the last few years. This could be something that the administrator could share with their staff.

VIII. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.

- a. Health Services Executive Licenses Issued “for possible action”

- b. Nursing Facility Administrator Licenses Issued “for possible action”

- (1) Zhao, Lan
- (2) Modina, Kaitlyn C.
- (3) Hugie, Carl C.
- (4) Yoshida, Gary K.
- (5) Swilley, Shawn A.

- c. Residential Facility Administrator Licenses Issued “for possible action”

- (1) Wells, Dana A.
- (2) Higman, Laura A.
- (3) Hollingsworth, Traci Y.
- (4) Hambleton, Maria B.

- d. Inactive Requests “for possible action”

- (1) Allec, Paula M. - RFA
- (2) Davis, Janelle E. - RFA
- (3) Lapasaran, Alex S. - RFA

Chair, Margaret McConnell called for a motion to approve items b, c and d. Douglas Sinclair moved to approve. Mary Ellen Wilkinson seconded. Motion passed.

- e. Approve/Deny RFA Application "for possible action" May go into Closed (Executive) Session per NRS 241.030

(1) Benjamin B. Darlucio

Chair, Margaret McConnell asked Mr. Darlucio if he wanted to go into closed session to which he replied no. Executive Director, Sandy Lampert informed the Board that under the Personal Information section of the Application for Licensure, Item 2, Mr. Darlucio checked and initialed and answered "NO" to since attaining the age of 18:

Have you ever been charged with a felony, gross misdemeanor or misdemeanor?

Have you even been placed on probation?

Have you ever been granted deferred adjudication or pretrial diversion?

Have you ever had records sealed or expunged?

Have you ever been advised by an attorney that you do not have to list a conviction?

Subsequently, when we received his background check there were 3 incidents disclosed that occurred on August 19, 1997, January 1, 2001, and March 13, 2004.

Mr. Darlucio's application was declined based on this information, and he is appealing this decision.

Chair, Margaret McConnell explained that several years ago the Board made a conscious decision to automatically deny an application if the application is filled out with fraudulent information.

Mr. Darlucio told the Board that he really didn't read the whole sentence regarding this matter and added that he had clearance from the United States Air Force that expires on February 20, 2028.

Chair, Margaret McConnell voiced her concern that Mr. Darlucio didn't read the questions that he answered. Brooke Westlake added her concerns as well since there were 3 incidents. Deputy Attorney General, Sophia Long reminded the Board that the issue was that Mr. Darlucio did not answer the questions correctly. Douglas Sinclair added that he has like concerns regarding Mr. Darlucio's responses. Chair, Margaret McConnell explained that the Board does not automatically deny an application if the applicant answers "yes", but this issue before the Board is that Mr. Darlucio did not answer these questions truthfully.

Chair, Margaret McConnell called for a motion. Douglas Sinclair moved to deny Mr. Darlucio's application. Brooke Westlake seconded. Motion passed.

IX. UNFINISHED BUSINESS:

a. Board Statistics “for possible action”

RFA - Executive Director reported that as of January 10, 2022, there are currently 331 residential facilities with less than 20 beds and 70 with 21 beds or more for a total of 401 residential facilities. Of the residential facilities, 4 are under the supervision of a HSE. We have a total of 284 RFA Administrators, 15 are Inactive, 1 is suspended, 21 are out of state with no facilities, leaving a total of 247 in state active administrators. Currently 8 facilities are operating without an administrator. As of the last meeting there were 26 RFA Candidates. We have received 5 applications, 2 have been voided and 4 licenses have been issued, leaving 25 candidates still going through the program.

HSE - There are 6 licensed HSE.

NFA - There are currently 65 NFA facilities of which 1 is under an HSE. There are 143 NFA licensed administrators, 3 are Inactive, 1 is suspended and 32 are out of state with no facilities, leaving 107 active, in state administrators. As of the last meeting there were 6 candidates, 6 applications have been received, 2 applications were voided and 3 licenses were issued.

Disciplinary actions for the fiscal year beginning July 1, 2021, we have received 12 referrals mainly due to elder abuse training, 11 for RFAs and 1 HSE. 9 have been closed with a letter.

X. NEW BUSINESS:

Mary Ellen Wilkinson brought up the issue of licensure portability.

Chair, Margaret McConnell discussed the possibility of revisiting our regulations to see if there should be a workshop.

XI. DEPUTY ATTORNEY GENERAL’S REPORT

XII. BOARD MEMBER COMMENTS

XIII. PUBLIC COMMENTS

This item is to receive comments, limited to five (5) minutes, on any issue and any discussion of those items. However, no action will be taken on an item raised during Public Comments. Comments based on viewpoint are welcome.

XIV. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING(S) “for possible action”

The Board will be meeting on Wednesday, April 6, 2022, at 9:30 am

XV. ADJOURNMENT

Chair, Margaret McConnell called for a motion. Douglas Sinclair moved to adjourn. Brooke Westlake seconded. Motion passed.

Respectfully submitted:

Sandy Lampert

Sandy Lampert
Executive Director

Attested by:

Dena Schmidt

Dena Schmidt
Secretary/Treasurer