

**STATE OF NEVADA
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**

Minutes of Regular Quarterly Board Meeting

Date & Time: Wednesday, July 14, 2021 at 9:30 am

Place of Meeting: Virtually via zoom:

<https://us02web.zoom.us/j/88908756279?pwd=dmp3ekpXaFZmZDBnQIA3RDZIRnQ0Zz09>

Meeting ID: 889 0875 6279

Passcode: 327529

I. Chair, Margaret McConnell called the meeting to order at 9:39 a.m.

II. MISSION STATEMENT:

It is the mission of the Nevada Board of Long Term Care Administrators (BELTCA) to license and regulate long term care administrators in Nevada, including Nursing Home Administrators, Residential Facilities for Groups Administrators, and Health Service Executives. The Board provides consumers with an assurance of the qualifications of licensees, along with a means of enforcement for the benefit of the public, to ensure Nevada's citizens are served in a dignified and caring manner.

III. ROLL CALL: Executive Director, Sandy Lampert called the roll and a quorum was present.

Board Members:

Margaret McConnell, Chair
Lindsay Hansen, M.D.
Brooke Westlake

Mary Ellen Wilkinson, Vice Chair
Dena Schmidt, ADSD - Excused
Douglas Sinclair

Staff:

Sophia Long, Deputy Attorney General

Sandy Lampert, Executive Director

Guests:

Jennifer Williams Woods - ADSD

IV. PUBLIC COMMENTS –

V. APPROVAL OF THE FOLLOWING PROPOSED DISCIPLINARY ACTION** (Board may go into closed session) “for possible action”

- a. Peterson Durias - Star Horizons Group Home – Case No. B-36200

Chair, Margaret McConnell called for a motion. Mary Ellen Wilkinson moved to approve the disciplinary action. Douglas Sinclair seconded. Motion passed.

VI. REQUEST TO HAVE CASE NO. B-36196 REGARDING AUDREY LIGGINS TO BE HEARD BY A HEARING PANEL OR OFFICER PURSUANT TO NRS622A.300. "for possible action"

Deputy Attorney General, Sophia Long, reminded the Board that Ms. Liggins was Summary Suspended last year. Since then, 2 board meeting have passed. It has been very difficult to get Ms. Liggins and her attorney to a Board Meeting to resolve this matter. Therefore, Ms. Long informed the Board that this case could be brought before an Administrative Law Judge rather than having a full hearing. The decision of the law judge would not be binding until it is approved by the Board, and this would not require the attendance of Ms. Liggins and her attorney. Another option is to have this matter heard by a Hearing Panel to be identified by the Board. The Hearing Panel could be 1 Board Member, 2 Board Members etc. The findings of the Hearing Board would have to be approved by the full Board. Ms. Liggins is still on suspension. After some discussion, Chair, Margaret McConnell called for a motion. Douglas Sinclair moved that if Sophia Long cannot settle this case, it would then be put before a Law Judge. Mary Ellen Wilkinson seconded. Motion passed.

VII. SECRETARY’S REPORT:

- a. Approve Minutes of April 21, 2021 Meeting “for possible action”.

Chair, Margaret McConnell called for a motion. Mary Ellen Wilkinson moved to approve the minutes. Brooke Westlake seconded. Motion passed.

VIII. ADMINISTRATIVE REPORT - Executive Director, Sandy Lampert, reported that the contract with Thentia was signed last month after the Board Meeting and that we had our first kick off meeting which set out timelines and expectations. It is the goal to have this live as November 19, 2021. In the meantime, we will be gathering information and working with Thentia to program the site to our specific needs. Also, Senate Bill 335 which would have created a division of Occupational Licensing within the Department of Business, failed on June 1, 2021, with no further action.

IX. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.

- a. Health Services Executive Licenses Issued “for possible action”
b. Nursing Facility Administrator Licenses Issued “for possible action”

- (1) Messer, Penny L.
(2) Child, Matthew S.
(3) Jensen, Rhett P.
(4) Rowley, Heather K.
(5) Rhodes, Matthew A.

- (6) Collier, Jason M.
- c. Residential Facility Administrator Licenses Issued “for possible action”
 - (1) Casabang, Basilia M.
 - (2) Mojica, Melody G.
- d. Inactive Requests “for possible action”
 - (1) Mate, Eduardo A. - NFA
 - (2) Deleon, Navarrie P. - RFA
 - (3) Basallo, Ma Theresa - RFA

Chair, Margaret McConnell, called for a motion. Douglas Sinclair moved to approve the above as stated. Brooke Westlake seconded. Motion passed.

X. UNFINISHED BUSINESS:

- a. Board Statistics "for possible action"

Executive Director, Sandy Lampert, reported the following as of July 6, 2021:

RFA - There are 397 residential facilities of which 394 that require RFAs, 328 have 20 beds or less and 69 have more than 21 beds. We currently have 282 licensed administrators, 13 are inactive, 1 is suspended, 14 are out of state with no facilities leaving 254 in-state administrators. We currently have 8 residential facilities without an administrator, however, since the report was completed, 2 facilities now have an administrator. Of those facilities, the most egregious are Heart to Heart since March 24, 2021, and Spruce Oak as of April 25, 2021. This information has been forwarded to the Department of Public and Behavioral Health. Since the last meeting, we received 7 application, 2 applications were voided due to time, and 2 new licenses were issued. Currently there are 31 candidates going through the program, 10 are working on the Introductory Course, 8 are working on the Best Practices Training, and 13 are ready to take the NAB Exams.

HSE - We currently have 6 licensed HSE.

NFA - There are currently have 65 facilities, 1 of which the administrator is a HSE. We have 143 licensed administrators, 6 are inactive, 1 is suspended, 30 are out of state, leaving a total of 106 in state active administrators. 42 administrators currently do not have a facility. From the last meeting, we received 5 applications, 0 applications have been voided due to time, and 6 licenses were issued. Currently, there are 6 candidates waiting for licensure.

Disciplinary Actions – For this fiscal year ending June 30, 2021, there have been 4 referrals of which all were for RFAs. We have 1 open case and 2 were closed with a letter, one case with discipline.

XI. NEW BUSINESS

Chair, Margaret McConnell reminded the Board of the NAB 50th Anniversary Meeting to be held in Monterey, California on October 20th and invited members to attend.

XII. DEPUTY ATTORNEY GENERAL’S REPORT:

XIII. BOARD MEMBER COMMENTS:

XIV. PUBLIC COMMENTS:

XV. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING(S) “for possible action”

The Board Meeting will be scheduled for Wednesday, October 6, 2021, at 9:30 am.

XVI. ADJOURNMENT – The meeting was adjourned at 10:15 am.

Respectfully submitted:

Sandy Lampert

Sandy Lampert
Executive Director

Attested by:

Dena Schmidt

Dena Schmidt
Secretary/Treasurer