

**STATE OF NEVDA  
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**

**Minutes of Regular Quarterly Board Meeting**

**Wednesday, January 20, 2021 at 9:00 am**

**Virtually via zoom:**

<https://us02web.zoom.us/j/87453943546?pwd=RE9lczJNS1U0TEFJU1I4WUdlS3Rxdz09>

**Meeting ID: 874 5394 3546**

**Passcode: 701882**

I. Chair, Margaret McConnell called the meeting to order at 9:08 a.m.

II. MISSION STATEMENT:

***It is the mission of the Nevada Board of Long Term Care Administrators (BELTCA) to license and regulate long term care administrators in Nevada, including Nursing Home Administrators, Residential Facilities for Groups Administrators, and Health Service Executives. The Board provides consumers with an assurance of the qualifications of licensees, along with a means of enforcement for the benefit of the public, to ensure Nevada's citizens are served in a dignified and caring manner.***

III. ROLL CALL: Executive Director, Sandy Lampert called the roll and a quorum was present.

Board Members:

Margaret McConnell, Chair  
Lindsay Hansen, M.D.  
Brooke Westlake

Mary Ellen Wilkinson, Vice Chair  
Dena Schmidt, ADSD

Staff:

Sophia Long, Deputy Attorney General

Sandy Lampert, Executive Director

Guests:

Jennifer Williams Woods - ADSD

Brett Salmon - NVHCA

IV. PUBLIC COMMENTS –

V. APPROVAL OF THE FOLLOWING PROPOSED DISCIPLINARY ACTION\*\* (Board may go into closed session) “for possible action”

- a. Rebecca N. Wolfkill - Sunshine Care Home II – Case No. B-36198

Chair, Margaret McConnell called for a motion. Mary Ellen Wilkinson moved to approve disciplinary action. Dena Schmidt seconded. Motion passed.

VI. SECRETARY’S REPORT:

- a. Approve Minutes of November 4, 2020 Meeting “for possible action”.

Chair, Margaret McConnell called for a motion. Dena Schmidt moved to approve the minutes. Lindsay Hansen seconded. Motion passed.

VII. ADMINISTRATIVE REPORT - Executive Director, Sandy Lampert, reported that the office is operating as usual. We are in preliminary investigations regarding some upgrades of our website so that more of the licensing process can be done directly online.

VIII. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.

- a. Health Services Executive Licenses Issued “for possible action”
- b. Nursing Facility Administrator Licenses Issued “for possible action”
- (1) Preimesberger, James R.
- c. Residential Facility Administrator Licenses Issued “for possible action”
- (1) Zimney, Natalie R.  
(2) Sethi, Sumit  
(3) Garcia-Felix, Samuel
- d. Inactive Requests “for possible action”
- (1) Ganti, Saraah - RFA  
(2) Schoenbein, DeAna J.. - NFA  
(3) Iwertz, Denise M. - NFA  
(4) Allec, Papula M. - RFA  
(5) Garner, Erin D. - RFA

Chair, Margaret McConnell, called for a motion. Dena Schmidt moved to approve the above as stated. Mary Ellen Wilkinson seconded. Motion passed.

IX. UNFINISHED BUSINESS:

- a. Board Statistics “for possible action”

Executive Director, Sandy Lampert, reported the following as of January 14, 2021:

RFA - There are 399 residential facilities, 329 have 20 beds or less and 70 have more than 21 beds. We currently have 291 licensed administrators, 16 are inactive, 1 is suspended, 18 are out of state with no facilities leaving 256 in-state administrators. We currently have 2 residential facilities without an administrator. Since the last meeting, we received 1 application, 4 applications were voided, and 0 new licenses were issued. Currently there are 23 candidates going through the program, 6 are working on the Introductory Course, 4 are working on the Best Practices Training, and 13 are ready to take the NAB Exams.

HSE - We currently have 6 licensed HSE.

NFA - There are currently have 65 facilities, 2 of which are under a HSE. We have 143 licensed administrators, 7 are inactive, 1 is suspended, 32 are out of state, leaving a total of 103 in state active administrators. 41 administrators currently do not have a facility. From the last meeting, we received 4 applications, 1 application has been voided due to time, and 1 license was issued. Currently, there are 6 candidates waiting for licensure.

Disciplinary Actions – For this fiscal year ending June 30, 2021, there have been 4 referrals of which all were for RFAs. We have 2 open cases and 2 were closed with a letter.

- X. NEW BUSINESS: Chair, Margaret McConnell, reported that the NAB 50 year celebration meeting scheduled for June has been canceled due to the virus. The meeting will be rescheduled for September or November. She also told the Board that there are currently 2 openings on the Board.
- XI. DEPUTY ATTORNEY GENERAL'S REPORT: Deputy Attorney General, Sophia Long, reported that there is currently one open case that may go to hearing or settlement. Regardless, the administrator is currently suspended.
- XII. BOARD MEMBER COMMENTS: Dena Schmidt informed the Board that ADSD has resumed visitations.
- XIII. PUBLIC COMMENTS: Jennifer Williams-Woods from ADSD reported that there was a pause in visitations, but they have restarted.
- XIV. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING(S) "for possible action"  
The Board Meeting will be scheduled for Wednesday, April 21, 2021, at 9:00 am.
- XV. ADJOURNMENT – The meeting was adjourned at 9:35 am.

Respectfully submitted:

*Sandy Lampert*

Sandy Lampert  
Executive Director

Attested by:

*Dena Schmidt*

Dena Schmidt  
Secretary/Treasurer