

**STATE OF NEVADA  
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**

**Minutes of Regular Quarterly Board Meeting**

**January 8, 2020  
10:00 a.m.**

**Sawyer State Office Building  
555 East Washington Avenue  
Room 4401  
Las Vegas, Nevada 89102  
and  
Legislative Counsel Bureau  
401 South Carson Street  
Room 3137  
Carson City, Nevada 89701**

I. Vice Chair, Mary Ellen Wilkinson called the meeting to order at 10:00 a.m.

II. MISSION STATEMENT:

***It is the mission of the Nevada Board of Long Term Care Administrators (BELTCA) to license and regulate long term care administrators in Nevada, including Nursing Home Administrators, Residential Facilities for Groups Administrators, and Health Service Executives. The Board provides consumers with an assurance of the qualifications of licensees, along with a means of enforcement for the benefit of the public, to ensure Nevada's citizens are served in a dignified and caring manner.***

III. ROLL CALL: Executive Director, Sandy Lampert called the roll and a quorum was present.

Board Members:

Margaret McConnell, Chair - Excused  
Lindsay Hansen, M.D.  
Linda Gelinger

Mary Ellen Wilkinson, Vice Chair  
Dena Schmidt, ADSD  
Lilia Sioson - Secretary/Treasurer

Staff:

Justin Taruc, Deputy Attorney General

Sandy Lampert, Executive Director

Guests:

Jennifer Williams Woods - ADSD

Brett Salmon - NHCA

IV. PUBLIC COMMENTS –

V. APPROVAL OF THE FOLLOWING PROPOSED DISCIPLINARY ACTION\*\* (Board may go into closed session) “for possible action”

- a. Delia Cabitac - Kings Row Residence – Case No. B-36187

Vice Chair, Mary Ellen Wilkinson, called for a motion. Lindsay Hansen moved to approve the disciplinary actions. Linda Gelinger seconded. Motion passed.

VI. SECRETARY’S REPORT:

- a. Approve Minutes of October 2, 2019 Meeting “for possible action”.

Secretary, Lilia Sioson asked if there were any changes. Hearing none, Dena Schmidt moved to approve the minutes. Linda Gelinger seconded. Motion passed.

VII. ADMINISTRATIVE REPORT - Executive Director, Sandy Lampert, reported that our bi-annual was completed. All went well. Discussion regarding a review of our regulations.

VIII. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.

- a. Health Services Executive Licenses Issued “for possible action:
- b. Nursing Facility Administrator Licenses Issued “for possible action”.
- (1) Barrera, Odessa B.
  - (2) Rasmusson, Tara J.
  - (3) Sladich, Joseph A.
  - (4) Harvey, Misty D.
- c. Residential Facility Administrator Licenses Issued “for possible action”.
- (1) Ortiz, Magali.
  - (2) Seamans, Melanie S.
  - (3) Abrams, Athelda
- d. Inactive Requests “for possible action”.
- (1) Seamans, Melanie - NFA
  - (2) Garner, Erin - RFA
  - (3) Cole, Joe Ann - NFA
  - (4) Borbon-Estrera, Joy - RFA

Vice Chair, Mary Ellen Wilkinson, called for a motion. Linda Gelinger moved to approve Items b, c and d as stated. Lilia Sioson seconded. Motion passed.

IX. UNFINISHED BUSINESS:

a. Licensing Reports “for possible action”

RFA - Executive Director, Sandy Lampert, reported that as of January 6, 2020, there are 393 residential facilities, 322 have 20 beds or less and 71 have more than 21 beds. We currently have 290 licensed administrators, 10 are inactive, 2 are suspended, 20 are out of state with no facilities leaving 258 in-state administrators. We currently have 6 residential facilities without an administrator and this information has been forwarded to the bureau. Since the last meeting, we received 5 applications, 3 applications were voided, and 3 new licenses were issued. Currently there are 28 candidates going through the program, 5 are working on the Introductory Course, 9 are working on the Best Practices Training, 0 are doing their AIT, 1 is working to complete the Regulation Training and 13 are ready to take the NAB Exams.

HSE - We currently have 4 licensed HSE and 1 provisional license was issued yesterday.

NFA - There are currently have 60 facilities. We have 138 licensed administrators, 8 are inactive, 33 are out of state, leaving a total of 97 in state active administrators. 1 facility has not had an ad administrator since October of last year. Currently, there are 5 candidates waiting for licensure.

Disciplinary Actions – For this fiscal year ending June 30, 2020, there have been 3 referrals of which all were for RFAs.

X. NEW BUSINESS:

XI. DEPUTY ATTORNEY GENERAL’S REPORT:

XII. BOARD MEMBER COMMENTS:

XIII. PUBLIC COMMENTS: Jennifer Williams Wood informed the Board that ADSD is working on getting additional trainers for person centered care.

XIV. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING(S) “for possible action”  
The Board Meeting will be scheduled for Wednesday, April 8, 2020, at 10:30 am.

XV. ADJOURNMENT – The meeting was adjourned at 10:20 am.

Respectfully submitted:

*Sandy Lampert*

Sandy Lampert  
Executive Director

Attested by:

*Lilia Sioson*

Lilia Sioson  
Secretary/Treasurer