

**STATE OF NEVADA
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**

Minutes of Regular Quarterly Board Meeting

October 2, 2019
10:00 a.m.

**Sawyer State Office Building
555 East Washington Avenue
Room 4412
Las Vegas, Nevada 89102
and
Legislative Counsel Bureau
401 South Carson Street
Room 3137
Carson City, Nevada 89701**

- I. Chair, Margaret McConnell called the meeting to order at 10:05 a.m.
- II. MISSION STATEMENT:

It is the mission of the Nevada Board of Long Term Care Administrators (BELTCA) to license and regulate long term care administrators in Nevada, including Nursing Home Administrators, Residential Facilities for Groups Administrators, and Health Service Executives. The Board provides consumers with an assurance of the qualifications of licensees, along with a means of enforcement for the benefit of the public, to ensure Nevada's citizens are served in a dignified and caring manner.

- III. ROLL CALL: Executive Director, Sandy Lampert called the roll and a quorum was present.

Board Members:

Margaret McConnell, Chair
Lindsay Hansen, M.D.
Linda Gelingner

Mary Ellen Wilkinson, Vice Chair
Dena Schmidt, ADSD - Excused
Lilia Sioson - Secretary/Treasurer

Staff:

Sophia Long, Deputy Attorney General

Sandy Lampert, Executive Director

Guests:

Jennifer Williams Woods - ADSD

IV. PUBLIC COMMENTS –

V. APPROVAL OF THE FOLLOWING PROPOSED DISCIPLINARY ACTION** (Board may go into closed session) “for possible action”

- a. Debora Gavner - Aegis of Las Vegas – Case No. B-36185
- b. Sarah Ghanim - American Senior Home Robindale - Case No. B-36186

Chair, Margaret McConnell, called for a motion. Mary Ellen Wilkinson moved to approve the disciplinary actions. Linda Gelinger seconded. Motion passed.

VI. SECRETARY’S REPORT:

- a. Approve Minutes of July 10, 2019 Meeting “for possible action”.

Secretary, Lilia Sioson asked if there were any changes. Hearing none, Linda Gelinger moved to approve the minutes. Lindsay Hansen seconded. Motion passed.

VII. ADMINISTRATIVE REPORT - Executive Director, Sandy Lampert, reported that our bi-annual audit will begin next week.

VIII. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.

- a. Health Services Executive Licenses Issued “for possible action:
 - (1) Weathers, Veronica
- b. Nursing Facility Administrator Licenses Issued “for possible action”.
 - (1) Phillips, Michel T.
 - (2) Reese, Andrew W.
 - (3) Du, Renhe
- c. Residential Facility Administrator Licenses Issued “for possible action”.
 - (1) Berg, Wendy T.
 - (2) Pophal, Jeffrey A.
 - (3) Colpron, Linda A.
 - (4) Cozza, Scott A.
 - (5) Degelbeck, Rachel S.
- d. Inactive Requests “for possible action”.
 - (1) Wagner, Carl T. - NFA

Chair, Margaret McConnell, called for a motion. Mary Ellen Wilkinson moved to approve Items a, b, c and d as stated. Linda Gelinger seconded. Motion passed.

IX. UNFINISHED BUSINESS:

- a. Licensing Reports “for possible action”

RFA - Executive Director, Sandy Lampert, reported that as of September 30, 2019, there are 388 residential facilities, 318 have 20 beds or less and 70 have more than 21 beds. We currently have 291 licensed administrators, 9 are inactive, 1 is suspended, 18 are out of state

with no facilities leaving 263 in-state administrators. We currently have 3 residential facilities without an administrator and this information has been forwarded to the bureau. Since the last meeting, we received 9 applications, 3 applications were voided, and 5 new licenses were issued. Currently there are 29 candidates going through the program, 5 are working on the Introductory Course, 7 are working on the Best Practices Training, 2 are doing their AIT, 0 are working to complete the Regulation Training and 15 are ready to take the NAB Exams.

NFA - we currently have 60 facilities, we have 142 licensed administrators, 10 are inactive, 35 are out of state, leaving a total of 97 in state active administrators. 2 facilities do not have a licensed administrator. Currently, there are 5 candidates waiting for licensure.

Disciplinary Actions – For this fiscal year ending June 30, 2019, there have been 6 referrals of which all were for RFAs.

- X. NEW BUSINESS: The Board discussed including language in the welcome letter for new licensees regarding the requirement of having an account with the NAB Registry.
- XI. DEPUTY ATTORNEY GENERAL'S REPORT: Deputy Attorney General, Sophia Long, reported that the annual Board Member Training will be held on November 19, 2019. The training is going to be video recorded so that it will be available to new Board Members without have to wait for the live training.
- XII. BOARD MEMBER COMMENTS:
- XIII. PUBLIC COMMENTS:
- XIV. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING(S) "for possible action"
The Board Meeting will be scheduled for Wednesday, January 7, 2020, at 10:00 am.
- XV. ADJOURNMENT – The meeting was adjourned at 10:40 am.

Respectfully submitted:

Sandy Lampert

Sandy Lampert
Executive Director

Attested by:

Lilia Sioson

Lilia Sioson
Secretary/Treasurer