

**STATE OF NEVADA  
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**

**Minutes of Regular Quarterly Board Meeting**

**July 10, 2019  
10:00 a.m.**

**Sawyer State Office Building  
555 East Washington Avenue  
Room 4412  
Las Vegas, Nevada 89102  
and  
Legislative Counsel Bureau  
401 South Carson Street  
Room 3138  
Carson City, Nevada 89701**

I. Chair, Margaret McConnell called the meeting to order at 10:05 a.m.

II. MISSION STATEMENT:

***It is the mission of the Nevada Board of Long Term Care Administrators (BELTCA) to license and regulate long term care administrators in Nevada, including Nursing Home Administrators, Residential Facilities for Groups Administrators, and Health Service Executives. The Board provides consumers with an assurance of the qualifications of licensees, along with a means of enforcement for the benefit of the public, to ensure Nevada's citizens are served in a dignified and caring manner.***

III. ROLL CALL: Executive Director, Sandy Lampert called the roll and a quorum was present.

Board Members:

Margaret McConnell, Chair  
Lindsay Hansen, M.D. - Excused  
Linda Gelingner

Mary Ellen Wilkinson, Vice Chair  
Dena Schmidt, ADSD - Excused  
Lilia Sioson - Secretary/Treasurer

Staff:

Michael Detmer, Deputy Attorney General    Sandy Lampert, Executive Director

Guests:

Jennifer Williams Woods - ADSD  
Evangeline Molino  
Warlito Pizarro  
Dietmar Ingensiep

Michael Vasquez  
April Abshere  
Eloisa Ortega  
Delia Cabtac

- IV. PUBLIC COMMENTS – Jennifer Williams-Woods from ADSD pointed out that recently CMS put together a list of skilled nursing facilities that are considered special focus facilities, five are in the State of Nevada. ADSD is working with these facilities and the bureau to address the concerns.
- V. APPROVAL OF THE FOLLOWING PROPOSED DISCIPLINARY ACTION\*\* (Board may go into closed session) “for possible action”

- a. Jesus Bernabe - Diamond Residential – Case No. B-36184

Chair, Margaret McConnell, called for a motion. Mary Ellen Wilkinson moved to approve the disciplinary actions. Linda Gelinger seconded. Motion passed.

VI. SECRETARY’S REPORT

- a. Approve Minutes of April 24, 2019 Meeting “for possible action”.

Secretary, Lilia Sioson asked if there are any corrections. Hearing none, she moved to approve the minutes. Linda Gelinger seconded. Motion Passed.

- VII. ADMINISTRATIVE REPORT - Executive Director, Sandy Lampert, reported that the office has been undergoing a complete upgrade of our systems and it is finally complete.

VIII. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.

- a. Health Services Executive Licenses Issued “for possible action”.

- b. Nursing Facility Administrator Licenses Issued “for possible action”.

- (1) Livingston, Rachel A.
- (2) Davis, LaToya L.
- (3) Hale, Michael A.
- (4) Minor, Jeffrey R.
- (5) Colpron, Linda A.

- c. Residential Facility Administrator Licenses Issued “for possible action”.

- (1) Cobb, Jessica N.
- (2) Hanna, Jennifer N.
- (3) Peper, Ardith A.
- (4) Orantes, Rosemary A.

- d. Inactive Requests “for possible action”.

- (1) Brown, Frederick - RFA
- (2) Cline, Carolyn - RFA

Chair, Margaret McConnell, called for a motion. Mary Ellen Wilkinson moved to approve Items b, c and d as stated. Linda Gelinger seconded. Motion passed.

- e. Approve/Deny RFA Application “for possible action”

- (a) Vasquez, Michael J.

Mr. Vasquez was sworn in by Mary Ellen Wilkinson. Mr. Vasquez waived his right to a closed hearing. Mr. Vasquez answered "NO" to Item IV of the Application for Licensure. His background check disclosed incidents that took place on August 4, 1992 and December 11, 2002. He was notified by email of the findings and instructed to forward the required documentation. As of July 3, 2019, the information was not received. Mr. Vasquez told the Board that he thought that he only had to go back 10 years, and that it was an oversight on his part. After much discussion, Mary Ellen Wilkinson motioned to deny Mr. Vasquez's application and allow him to reapply upon receipt of the legal documentation. Linda Gelinger seconded. Motion passed.

IX. UNFINISHED BUSINESS:

- a. Licensing Reports “for possible action”

RFA - Executive Director, Sandy Lampert, reported that as of July 9, 2019, there are 384 residential facilities, 315 have 20 beds or less and 69 have more than 21 beds. We currently have 289 licensed administrators, 10 are inactive, 1 is suspended, 20 are out of state with no facilities leaving 258 in-state administrators. We currently have 3 residential facilities without an administrator and this information has been forwarded to the bureau. Since the last meeting, we received 9 applications, 6 applications were voided, and 8 new licenses were issued. Currently there are 28 candidates going through the program, 4 are working on the Introductory Course, 9 are working on the Best Practices Training, 5 are doing their AIT, 4 are working to complete the Regulation Training and 6 are ready to take the NAB Exams.

NFA - we currently have 60 facilities, we have 142 licensed administrators, 9 are inactive, 33 are out of state, leaving a total of 100 in state active administrators. Currently, there are 4 candidates waiting for licensure. For the fiscal year ending June 30, 2019, we had 6 referrals all of which were for RFAs. There are 4 open cases.

Disciplinary Actions – For this fiscal year ending June 30, 2019, there have been 4 referrals of which all were for RFAs.

X. NEW BUSINESS:

- a. Timeframe for reapplying after the denial to proceed with licensure “for possible action”

Executive Director, Sandy Lampert, reminded the Board that at the last meeting the Board approved the redesign of the page of the Application for Licensure that specifically asks whether a person since attaining the age of 18 has been arrested, convicted, etc., so that there is no gray area regarding a candidate's response. The Board voted that upon finding that a candidate answered untruthfully, the application would be void. However, the applicant would have the ability to appeal the decision. The Board needed to decide how long a person would have to wait before reapplying. Linda Gelinger recommended a 90 day waiting period. After some discussion, Margaret McConnell, called for a motion. Linda Gelinger motioned that there would be a minimum of 30 days before reapplying. Mary Ellen Wilkinson seconded. Motion passed.

XI. DEPUTY ATTORNEY GENERAL'S REPORT:

XII. BOARD MEMBER COMMENTS:

Board Chair, Margaret McConnell informed the Board that the HSE Program is going very well throughout the nation. Minnesota has well over 100 Health Service Executives. Nevada currently has 4 Health Service Executive and is the first in the nation to do by statute.

XIII. PUBLIC COMMENTS:

XIV. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING(S) "for possible action"  
The Board Meeting will be scheduled for Wednesday, October 2, 2019, at 10:00 am.

XV. ADJOURNMENT – The meeting was adjourned at 11:00 am.

Respectfully submitted:

*Sandy Lampert*

Sandy Lampert  
Executive Director

Attested by:

*Lilia Sioson*

Lilia Sioson  
Secretary/Treasurer