

**STATE OF NEVADA
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**

Minutes of Regular Quarterly Board Meeting

**October 17, 2017
10:00 a.m.**

**Sawyer State Office Building
555 East Washington Avenue
Room 4401
Las Vegas, Nevada 89102
and
Legislative Counsel Bureau
401 South Carson Street
Room 4100
Carson City, Nevada 89701**

- I. Chair, Margaret McConnell called the meeting to order at 10:00 a.m.
- II. Executive Director, Sandy Lampert called the roll and a quorum was present.

Board Members:

Margaret McConnell, Chair
Terry Clodt, Sec/Treas.
Dena Schmidt, ADSD
Lilia Sioson

Mary Ellen Wilkinson, Vice Chair
Lindsay Hansen, M.D.
Linda Gelinger - Excused

Staff:

Sophia Long, Deputy Attorney General Sandy Lampert, Executive Director

Guests:

Jennifer Williams Woods, ADSD

III. PUBLIC COMMENTS –

IV. FORMAL HEARING** (Board may go into closed session) “for possible action”

- a. BELTCA v. Miki Ton – Golden Lakes Care Home – Case No. B-36155 “for possible action:

Deputy Attorney General, Sophia Long, informed the Board Ms. Ton has signed a waiver to continue this matter until the next Board Meeting.

- VI. SECRETARY’S REPORT: Approve Minutes of July 19, 2017 Meeting “for possible action”. Secretary, Terry Clodt asked if there were any changes needed to the Minutes. Hearing none, he moved to approve the minutes. Mary Ellen Wilkinson seconded. Motion carried.
- VII. ADMINISTRATIVE REPORT - Executive Director, Sandy Lampert, reported that since the last meeting we have a created a training program for our RFA Mentors which is currently being

edited and should be sent to our mentors in the middle of November. Mentor training will be held early next year in Las Vegas and Reno so that we can add to our mentor pool. Ms. Lampert reported that she held 2 Round Table meetings last week in Reno and in Las Vegas. There were about 12 participants at each. The conversations were very different at each meeting. However some of the topics discussed had to do with ADSD, SLAs, the regulations regarding the Fire Marshall, Med Tech Training and new Opioid legislation that will be impacting all of our administrators. Jennifer Williams Woods who attended the meeting in the North added the discussion regarding how Bureau Inspectors were trained.

VIII. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.

- a. Nursing Facility Administrator Licenses Issued “for possible action”.
 - (1) Jones, Melissa K.
 - (2) Goodfellow, Nicholas P.
 - (3) Liebo, Julie M.
 - (4) Esquivel, Xavier C.
 - (5) Wilk, Nicole M.
 - (6) Nichols, Christopher C.
 - (7) Yankov, Emil A.

- b. Residential Facility Administrator Licenses Issued “for possible action”.
 - (1) Crock, Nichole R.
 - (2) Cassell, Beatrice H.
 - (3) Stewart, Rhonda R.
 - (4) Azucena, Rosallen M.

- c. Inactive Requests “for possible action”.
 - (1) Larson, Molly A. - NFA
 - (2) Pike, Eric C. – NFA
 - (3) Soni, Digant R. – NFA
 - (4) Fallar, Willie M. – NFA

Chair, Margaret McConnell called for a motion. Mary Ellen Wilkinson moved to approve the above. Terry Clodt seconded. Motion carried.

IX. UNFINISHED BUSINESS:

- a. Licensing Reports “for possible action” – Executive Director, Sandy Lampert provided the Board with a Board Statistic Report .

RFAs - there are a total of 376 RFA Facilities, 310 with 20 beds or less and 66 facilities with 21 or more beds. There are currently 292 RFA Administrators, 16 are Inactive, 3 have suspended licenses and 21 are out of state with no facilities, leaving 252 In State Administrators. Since our last meeting 3 new applications have been received, 3 applications have been voided and 4 licenses have been issued. There are currently 20 candidates moving through the RFA Licensure process, 9 are working on the 60 Hour Introductory Course, 3 are working on Nevada Best Practices Training, 5 are going through their AIT and 3 need to pass the NAB Exam.

NFAs – There are currently 55 facilities in the state. There are 140 licensed NFA administrators, 12 of which are inactive and 27 are out of state with no facilities. Currently 47 administrators are not the named administrator of a facility, 54 are the administrator of 1 facility

and none are the administrator of 2 facilities. Since our last Meeting, 4 applications have been received, 1 application has been voided and 7 licenses have been issued.

Disciplinary Actions – The Board was provided with statistics as of June 30, 2015, June 30, 2016 and June 30, 2017, breaking down the number of referrals received for RFAs and NFAs by facility size, years of licensure and disciplinary action results.

b. BELTCA Mission Statement “for possible action” - The Board was presented with a composite version of the Mission Statement. Chair, Margaret McConnell, called for a motion. Mary Ellen Wilkinson moved to approve the Mission Statement. Terry Clodt seconded. Motion carried.

c. HSE Regulations “for possible action” - The Board will hold a Public Workshop in Las Vegas and via teleconference on Tuesday, November 14, 2017 at 9:00 am.

X. NEW BUSINESS: Terry Clodt discussed the problems regarding Med Tech Trainers. So far changes have not been made.

Chair, Margaret McConnell, thanked Mary Ellen Wilkinson for the presentation she made on behalf of the Board at the Nevada Health Care Association Conference.

XI. DEPUTY ATTORNEY GENERAL’S REPORT: Deputy Attorney General, Sophia Long, reported that the annual Training on Open Meeting Laws and contracts which has usually been held in October has not yet been scheduled.

XII. BOARD MEMBER COMMENTS:

XIII. PUBLIC COMMENTS: Jennifer Williams Woods from ADSD discussed the new Ombudsman Hotline.

XIV. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING(S) “for possible action”
The Board Meeting will be scheduled for Thursday, January 26, 2018 at 10:00 am.

XV. ADJOURNMENT – The meeting was adjourned at 10:40 am.

Respectfully submitted:

Sandy Lampert

Sandy Lampert
Executive Director

Attested by:

Terry Clodt

Terry Clodt
Secretary/Treasurer