

**STATE OF NEVADA  
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**

**Minutes of Regular Quarterly Board Meeting**

**July 26, 2016  
9:30 a.m.**

**Sawyer State Office Building  
555 East Washington Avenue  
Room 4401  
Las Vegas, Nevada 89102  
and  
Legislative Counsel Bureau  
401 South Carson Street  
Room 3138  
Carson City, Nevada 89701**

- I. Chair, Margaret McConnell called the meeting to order at 9:34 a.m.
- II. Executive Director, Sandy Lampert called the roll and a quorum was present.

Board Members:

Margaret McConnell, Chair  
Terry Clodt, Sec/Treas.  
Jane Gruner, ADSD  
Lilia Sioson

Mary Ellen Wilkinson, Vice Chair, Excused  
Lindsay Hansen, M.D.  
Linda Gelinger - Excused

Staff:

Sophia Long, Deputy Attorney General

Sandy Lampert, Executive Director

Guests:

Jennifer Williams-Woods, ADSD

Michael Fox

- III. PUBLIC COMMENTS –
- IV. PUBLIC HEARING FOR THE AMENDMENT AND ADOPTION OF REGULATION OF THE STATE OF NEVADA “for possible action”

Chair, Margaret McConnell, called the hearing to order at 9:45 am. The Board was directed to the copy of the amendments as prepared by LCB File R030-16. After hearing no discussion the chair called for a motion. Jane Gruner moved to adopt the amendments. Lindsay Hansen seconded. Motion carried. Hearing was adjourned at 9:50 am.

V. APPROVAL OF THE FOLLOWING PROPOSED DISCIPLINARY ACTION\*\* (Board may go into closed session) “for possible action”

- a. Joan MacLennon – Bridge at Paradise Valley – Case No. B-36123
- b. Susan Sowers – Red Rock Residential – Case No. B-36133
- c. Gerald Hamilton – Bee Hives Homes of Mesquite – Case No. B-36135
- d. Marianita Gee – Better Living Care Home – Case No. B-36136
- e. Marilou Reyes – Little Angel Care Home – Case No. B-36137
- f. Sandy Hicks – The Homestead – Case No. B-36138
- g. Sandy Hicks – The Homestead – Case No. B-36139
- h. Villahermosa, Lalaine – Las Vegas Alzheimer & Memory Care I – B-36140
- i. Aquino, Luz – Angels House Adult Care – Case No. B-36141

Chair, Margaret McConnell, informed the Board that we have received signed settlement agreements for all of the above cases and called for discussion. Sophia Long stated that Item “a” of the agreements had been updated and legal fees in the amount of approximately \$730.00 have been added. After hearing no additional comments, the Chair called for a motion. Jane Gruner moved to approve all of the above actions. Lindsay Hansen seconded. Terry Clodt abstained. Motion carried.

VI. SECRETARY’S REPORT:

- a. Approve Minutes of April 26, 2016 Meeting “for possible action”.

Terry Clodt asked if there were any changes needed to the Minutes. Hearing none, Terry Clodt moved to approve the minutes. Motion carried.

VII. ADMINISTRATIVE REPORT - Executive Director, Sandy Lampert, reported that to date all but approximately 15 files of active administrators have been scanned into the system.

VIII. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.

- a. Nursing Facility Administrator Licenses Issued “for possible action”.
  - (1) Jensen, Dane M.
  - (2) Golightly, Shannon
- b. Residential Facility Administrator Licenses Issued “for possible action”.
  - (1) Vest, Wade W.
  - (2) Santos, Allie C.
  - (3) Cox, James A.
  - (4) Jensen, Kimberley C.
  - (5) Uhlir, Cameron M.
- c. Inactive Requests “for possible action”.
  - (1) Brown, Stacy - NFA
  - (2) Hubbard, Lynette - RFA
  - (3) Cartino, June - RFA
  - (4) Serrano, Imelda – RFA
  - (5) Wilding, Geraldine – RFA

Chair, Margaret McConnell asked if there was any discussion regarding Items a, b or c. Hearing none, she called for a motion. Terry Clodt moved to approve. Jane Gruner seconded. Motion carried.

- d. Administrator License Renewal \*\* (Board may go into Closed Session) “for possible action”

- (1) Fox, Michael – Chair, Margaret McConnell, directed the Board to the information supplied by Mr. Fox and informed Mr. Fox that he can elect to have the Board go into Closed Session. Mr. Fox chose to go into Closed Session. Session reopened. After some discussion, Jane Gruner moved to approve the renewal of Mr. Fox’s license. Lilia Sioson seconded. Motion carried.

IX. UNFINISHED BUSINESS:

- a. RCAL AIT Program Reports “for possible action” – Executive Director, Sandy Lampert informed the Board that since the last meeting we have received 9 new applications. We have issued 5 new licenses and currently there are 31 candidates working through the program. 8 are working on the 60 hour Introductory Course, 9 are working on the Nevada Best Practices Training, 4 are doing their AIT and 10 have to pass the NAB Exam. Chair, Margaret McConnell noted that we recently held a Mentor Training in the North, followed by a luncheon to acknowledge current mentors.

- b. NFA Report “for possible action” – Chair, Margaret McConnell reported that NAB has developed a Preceptor Training program by a professor at the University of Eau Claire in Wisconsin. The program is very proactive and will be available on line at no cost to State Boards. NAB is also developing an AIT Program. Our Board sent the program to several licensed administrators for their critique. So far, the comments have been very favorable. Chair, Margaret McConnell also reported that she and Executive Director, Sandy Lampert, met with a State Legislator to sponsor a bill to create the new Health Services credential. This license will be purely voluntary, and will allow administrators to provide continuum of care.

X. NEW BUSINESS:

- a. Financial Reporting Election “for possible action” – Executive Director, Sandy Lampert, informed the Board that we recently learned that we could elect to have audits every other year instead of annually which would save the Board about \$2,000.00 a year. Chair, Margaret McConnell called for a motion. Terry Clodt moved to elect the Biennial Audit. Jane Gruner seconded. Motion carried.

XI. DEPUTY ATTORNEY GENERAL’S REPORT – Sophia Long spoke to the Board about a Continuing Education Seminar presented by FARB for Attorney Generals focusing on Protecting Boards and the public. She asked if the Board would be will to sponsor her attendance. After some discussion, the Board indicated its support and will include reimbursement of expensed on the agenda for the next Board Meeting.

XII. BOARD MEMBER COMMENTS – Chair, Margaret McConnell, on behalf of the Board acknowledged the retirement of Jane Gruner and thanked her for her many years of service.

XIII. PUBLIC COMMENTS

XIV. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING(S) “for possible action”  
The Board Meeting will be scheduled for Tuesday, October 25, 2016 at 9:30 am.

XV. ADJOURNMENT – The meeting was adjourned at 10:30 am.

Respectfully submitted:

*Sandy Lampert*

Sandy Lampert  
Executive Director

Attested by:

*Terry Clodt*

Terry Clodt  
Secretary/Treasurer