

**STATE OF NEVADA
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**

Minutes of Regular Quarterly Board Meeting

**October 24, 2013
9:00 a.m.**

**The Grant Sawyer State Office Building
555 East Washington Avenue
Room 4412
Las Vegas, Nevada 89101
and
Video Conferencing
Legislative Counsel Bureau
401 South Carson Street
Conference Room 3138
Carson City, Nevada 89701**

- I. Chair, Margaret McConnell called the meeting to order at 9:05 a.m.
- II. Executive Secretary, Sandy Lampert called the roll and a quorum was present.

Board Members:

Margaret McConnell, Chair
Douglas Sinclair, Secretary/Treasurer
Terry Clodt
Jane Gruner, ADSD

Mary Ellen Wilkinson, Vice Chair
Lindsay Hansen, M.D.
Linda Geling

Staff:

Sophia G. Long, Esq. DAG

Sandy Lampert, Executive Secretary

Guests:

Heather Korblic, ADSD
Mark McBride, NFA
Julie Liebo, RFA
Bill Ross
Robert Rourke, Esq.

June Cartino, NFA
Charles Perry
Wendy Simons
Jull Berston, ADSD
Ed Kellan, ADSD

III. PUBLIC COMMENTS

- IV. APPROVAL OF THE FOLLOWING PROPOSED DISCIPLINARY ACTION**(Board may go into closed session) "for possible action"
 - a. Leonard Arnold – The Wentworth of Las Vegas – Case No. B-36064
 - b. Gilberto Decastro – Better Living Care Home – Case No. B-36077
 - c. Augustine Farias – Regency Palms Assisted Living – Case No. B-36067
 - d. Regina Gasataya – JC Group Home 2 – Case No. B-36060
 - e. Florentino Leanillo – Golden Valley Group Home II – Case No. B-36063



The Board was advised that Case No. B-36060, Regina Gasataya has been removed. Chair, Margaret McConnell, asked for a motion. Mary Ellen Wilkinson motioned to approve Disciplinary Actions a, b, c and e. Jane Gruner seconded. Motion carried. Terry Clodt abstained.

V. SECRETARY/TREASURER'S REPORTS:

a. Secretary/Treasurer, Douglas Sinclair, directed the Board to a copy of the minutes from the meeting of August 1, 2013. Chair, Margaret McConnell called for a motion. Douglas Sinclair moved to approve. Mary Ellen Wilkinson seconded. Motion carried.

VI. ADMINISTRATIVE REPORT

Executive Secretary, Sandy Lampert, reported that the Industry Fair that took place on September 27th had a great turn out and was very successful. It was a wonderful opportunity for all of the different agencies to come together and help support not only our administrators, but the industry in general.

VII. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.

a. Nursing Facility Administrator Licenses Issued

- (1) Mims, Deanna
- (2) Delco, Braunwyn
- (3) Mata, Daniel
- (4) Duran-Ballen, Esteban

Chair, Margaret McConnell, called for a motion. Terry Clodt moved to approve the Nursing Facility Administrator Licenses. Mary Ellen Wilkinson seconded. Motion carried.

b. Residential Facility Administrator Licenses Issued

- (1) Korin, Michael
- (2) Levin, Andrew
- (3) Norton, Michelle
- (4) Zajac, Marcie

Chair, Margaret McConnell, called for a motion. Douglas Sinclair moved to approve the Residential Facility Administrator licenses. Terry Clodt seconded. Motion carried.

c. Inactive Requests

- (1) Heuer, Mark - RFA
- (2) Caudill, Ruth - RFA
- (3) Pineda, Anna Marie - RFA
- (4) MacLennan, Joan - RFA
- (5) Christian, Jody - RFA
- (6) Zeid, Assaad - RFA
- (7) Gregg, Brandy - RFA

Chair, Margaret McConnell, called for a motion. Douglas Sinclair moved to approve the Inactive License Requests. Mary Ellen Wilkinson seconded. Motion carried.

- d. Review of Probationary requirements**(board may go into closed session) “for possible action”

(1) Julie Liebo – Ms. Liebo accompanied by her attorney requested that the meeting to into “Closed Session”. Chair, Margaret McConnell, called for a motion. Terry Clodt moved to go into “Closed Session”. Linda Gelinger seconded. Motion carried, and the room was cleared. Sophia Long, Deputy Attorney General, advised the Board that while in “Closed Session” the Board may ask question of Ms. Liebo and others, but may not make motions for action. Ms. Long also advised the Board that since this was not a hearing, no discipline could be taken.

CLOSED SESSION

OPEN SESSION

Chair, Margaret McConnell called for a motion. Douglas Sinclair made a motion to thank Ms. Liebo for coming before the Board and that the conditions established for the issuance of her license be continued for another year. Mary Ellen Wilkinson seconded. Motion passed. Terry Clodt abstained.

- e. Final Approval of RFA License***(Board may go into closed session) “for possible action”

(1) June Cartino – Sandy Lampert, Executive Secretary, advised the Board that the approval of her RFA license was pulled from the previous meeting because Ms. Cartino had a previous disciplinary action against her NFA license. Therefore, the Board wanted to review this matter before granting her RFA license. Ms. Lampert stated that the previous action taken against Ms. Cartino resulted in a fine of \$1,000.00, administrative costs of \$750.00 and Ms. Cartino would be required to complete 3 CEU hours on administrative oversight. Ms. Cartino reported that she is currently the NFA of Highland Manor of Elko which has 112 beds. She also stated that she is the director of Highland Inn a continuum of care campus which is comprised of 35 assisted living beds and an 80 unit apartment for senior, independent living. Mary Ellen Wilkinson asked Ms. Cartino what facility required most of her time. Ms. Cartino reported that it was Highland Manor due to the high acuity, and that she has a very strong manager at the Inn. Ms. Cartino also reported that the Inn currently does not have a named administrator. After some discussion, Chair, Margaret McConnell, called for a motion. Douglas Sinclair made a motion to issue Ms. Cartino a license with the provision that for 2 years Ms. Cartino’s facilities must maintain a grade of B or above at the Assisted Living facilities and if a grade falls below a grade of B, her license would be immediately suspended and she agrees that she would have to appear before the Board before her license could be reinstated. Lindsay Hansen, M.D., seconds. Motion passed.

VIII. UNFINISHED BUSINESS:

a. RCAL AIT Program Report – Rosemary Womack was unable to attend, but submitted a report indicating that to date 13 candidates completed the AIT program, 3 candidates have been licensed, 7 candidates are completing their AIT and 2 are scheduled to take the NAB Exam.

b. NFA lack of AIT Opportunities – Mary Ellen Wilkinson reported that she got in touch with Larry Weiss and the Sanford Center to discuss developing AIT opportunities. Mary Ellen Wilkinson and Wendy Simmons will continue to investigate AIT opportunities. Margaret McConnell told the Board that she will be chairing a committee for NAB that will be looking into this problem on a national level.

c. Mark McBride reported that he attended the National Emergence Summit for Healthcare Administrators in Aging Services in Washington DC and thanked the Board for the opportunity. During the summit he met with peers to talk about issues such as dealing with

Generation X and Generation Y, employees, work ethics, etc. Items of note were AIT opportunities, education and the ability to meet with national industry leaders. Chair, Margaret McConnell asked Mr. McBride to provide the Board with some recommendations as to how to improve the summit that could be shared with the organizers of the summit.

IX. NEW BUSINESS:

X. DEPUTY ATTORNEY GENERAL'S REPORT – Sophia Long, Deputy Attorney General, discussed some adopted changes to the Open Meeting Law including:

- (1) Starting January 1, 2014, Board Agendas must be posted on the State Website.
- (2) The Board is required to provide copies of minutes provided at no charge.

XI. BOARD MEMBER COMMENTS

XII. PUBLIC COMMENTS – Heather Korbolic wanted to let the Board know that the Long Term Care Ombudsman program topic is the Culture of Change to focus on person centered care.

XIII. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING – The next meeting will be held on Thursday, February 6, 2014 at 9:00 a.m.

XIV. ADJOURNMENT – Meeting was adjourned at 10:20 am.

Respectfully submitted:

Sandy Lampert

Sandy Lampert
Executive Secretary

Attested:

Douglas Sinclair

Douglas Sinclair
Secretary/Treasurer