

**STATE OF NEVADA
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**

Minutes of Regular Quarterly Board Meeting

**May 3, 2012
9:00 am – 4:00 pm**

**The Grant Sawyer State Office Building
555 East Washington Ave., Room 4412
Las Vegas, Nevada 89101
and
Video Conferencing
Legislative Counsel Bureau
Conference Room 2134
401 South Carson Street
Carson City Nevada 89701**

- I. Chair, Margaret McConnell called the meeting to order at 9:10 a.m.
- II. Executive Secretary, Sandy Lampert called the roll and a quorum was present.

Board Members:

Margaret McConnell, Chair	Mary Ellen Wilkinson, Vice Chair, excused
Douglas Sinclair, Secretary/Treasurer	Lindsay Hansen, M.D.
Terry Clodt	Linda Gelinger
Carol Sala, excused	

Staff:

Sophia G. Long, Esq. DAG	Sandy Lampert, Executive Secretary
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Guests:

Heather Lankford, RFA	Marcus Thorsteinssen
Virginia Lara	LynnAnn Homnick, RFA
Sharnina Starling-Buford, ADSD	Rosemary Womack, The Abba Group

Carson City:

Patricia Chambers, BHCQC

- III. PUBLIC COMMENTS
- IV. APPROVAL OF THE FOLLOWING PROPOSED DISCIPLINARY ACTION
 - a. Romeo V. Balgan – West Morning Star Care – Case No. B-36012
 - b. Prescila Barcelon – Bernadette Care Home – Case No. B-36023
 - c. Jasmine T. Castillo – JCR Home Care – Case No. B-36034
 - d. Carey Clopot – Lacy Lane Retirement – Case No. B-35987
 - e. Augustine Farias – Emeritus at Las Vegas – Case No. B-36017, B-36018
 - f. Joe Anne Cole – Manor Health Care Center – Case No. B-35974



- g. Geoffrey M. Gomez – Lake Mead Care Home – Case No. B-36022
- h. Howard J. Hughes – Better Days Group Home – Case No. B-36027
- i. Jeanne Koester – The Bridge at Paradise Valley – Case No. B-36002
- j. Julie Liebo – College Park Rehabilitation Center – Case No. B-35990, B-36011
- k. Imelda G. Millare – Our Home Adult Living – Case No. B-36021
- l. Olivia Parnell – Billman House – Case No. B-36035
- m. Arsenia Reza – St. Rose Retirement Home – Case No. B-36019

Chair, Margaret McConnell, asked for a motion. Lindsay Hansen motioned to approve the Proposed Disciplinary Actions. Douglas Sinclair seconded. Linda Gelinger asked that items E, F and J, be removed from the motion. Lindsay Hansen motioned to approve all cases except E, F and J. Douglas Sinclair seconded. Motion carried. Terry Clodt and Linda Gelinger abstained. After some discussion, Lindsay Hansen motioned to approve items E and J. Douglas Sinclair seconded. Motion carried. Terry Clodt abstained. Douglas Sinclair motioned to approve item F. Lindsay Hansen seconded. Motion carried. Terry Clodt and Linda Gelinger abstained.

V. SECRETARY/TREASURER'S REPORTS:

- a. Secretary/Treasurer, Douglas Sinclair, directed to Board to a copy of the minutes from the meeting of February 1 and February 2, 2012. Chair, Margaret McConnell called for a motion to approve. Douglas Sinclair moved to accept. Lindsay Hansen seconded. Motion carried.
- b. Secretary/Treasurer, Douglas Sinclair reviewed the financial statements as of March 31, 2012. Chair, Margaret McConnell, called for a motion. Terry Clodt moved to approve. Douglas Sinclair seconded. Motion carried.

VII. ADMINISTRATIVE REPORT – Executive Secretary, Sandy Lampert, reported that the new website is up, and that all forms are now interactive.

VIII. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.

- a. Nursing Facility Administrator Licenses Issued
 - (1) Bedard, Bruce
 - (2) Monette, Cory
 - (3) McDonald, Jason
 - (4) Harper, Laura
 - (5) Scherzi, Patricia
 - (6) Austin, Clayton
 - (7) Seamans, Melanie
 - (8) Rothery, Jacob
 - (9) Crowley, Michael
 - (10) McDonald, Jason S.
 - (11) Brown, Stacy L.
 - (12) Anderson, Mary B.

Chair, Margaret McConnell, called for a motion. Terry Clodt moved to approve the Nursing Facility Administrator Licenses. Douglas Sinclair seconded. Motion carried.

- b. Residential Facility Administrator Licenses Issued
 - (1) Naira, Roxanne
 - (2) Hayes, Natalie
 - (3) Robinson, Todd

- (4) Ward, Patrick
- (5) Decastro, Gilberto
- (6) Jones, Jeanne

Chair, Margaret McConnell, called for a motion. Douglas Sinclair moved to approve the Residential Facility Administrator Licenses. Linda Gelinger seconded. Motion carried.

- c. Inactive Requests
 - (1) Johnston, Michelle, NFA
 - (2) Carlgren, Betty, RFA
 - (3) Higgs, Dianna, RFA
 - (4) Perris, Andrew, RFA
 - (5) Morcom, Robert, RFA
 - (6) Frank, Melissa, NFA
 - (7) Rafael, Evelyn RFA

Chair, Margaret McConnell, called for a motion. Terry Clodt moved to approve the Inactive License Requests. Linda Gelinger seconded. Motion carried.

- d. Reconsideration of Nursing Facility Administrator Application “for possible action”
 - (1) Angel Wright

Ms. Wright did not appear. Chair, Margaret McConnell called for a motion. Terry Clodt motioned to deny reconsideration of Angel Wrights Nursing Facility Administrator Application. Lindsay Hansen seconded. Motion carried. Linda Gelinger voted No.

IX. UNFINISHED BUSINESS:

a. RCAL AIT Program Report – Rosemary Womack and Lynn Homnick for the ABBA Group reported that to date there are 33 AIT candidates, 23 have completed their AIT and regulation training, 15 have taken the NAB Exam and 6 are in the process of their AIT Training. Regulation training was offered in Northern Nevada in March and is being offered monthly. Also part of this program is the mandatory abuse training. John Gabor provide mentor training in the North, and there are 7 active mentors in Southern Nevada.

b. NFA AIT Preceptor Training – The Board will make site visits to meet with AIT candidates. The Board will be working with The ABBA Group to create a Train the Preceptor program. Rosemary Womack reported that the first class will be in September. The ABBA Group is providing Regulation Training for Nursing Facility Administrators.

c. Paperhangers – Lynn Homnick asked if this is a widespread problem, and proposed that the Board require a copy of a Nevada Driver’s License be included with all license renewals, that Licensee’s be required to have their primary residence in Nevada, and limit the number of facilities for repeat offenders. Discussion followed regarding the time allowed to replace an administrator who resigns. HCQC allows 30 days for a Residential Facility to replace an administrator, and 0 days for Nursing Facilities. This may add to the problem of paperhangers. Chair, Margaret McConnell, reminded the Board that an administrator who hangs his or her license at a facility is responsible for what takes place at that facility regardless if the administrator is on the property or not. Rosemary Womack reported that they have just finished the 6th session with ALAC and HCQC. The ABBA Group will begin to provide CEU programs for a fee.

X. NEW BUSINESS:

XI. DEPUTY ATTORNEY GENERAL'S REPORT – Sophia Long, Deputy Attorney General, asked if any Board Member had questions regarding the new disciplinary process.

XII. BOARD MEMBER COMMENTS – Douglas Sinclair acknowledged the work of the Board.

XIII. PUBLIC COMMENTS

XIV. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING – The next meeting will be held on Thursday, August 16, 2012 at 9:30 a.m.

XV. ADJOURNMENT – Chair, Margaret McConnell, called for a motion. Terry Clodt moved to adjourn. Lindsay Hansen seconded. Motion carried.

Respectfully submitted:

Sandy Lampert

Sandy Lampert
Executive Secretary

Attested:

Douglas Sinclair

Douglas Sinclair
Secretary/Treasurer