

**STATE OF NEVADA**  
**BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**  
**3157 North Rainbow Boulevard, #313**  
**Las Vegas, Nevada 89108**  
**Telephone: 702-486-5445 Fax: 702-486-5439**  
**Website. [www.beltca.Nevada.gov](http://www.beltca.Nevada.gov)**  
**E-Mail: [beltca@beltca.nv.gov](mailto:beltca@beltca.nv.gov)**

**MEETING NOTICE AND AGENDA**

**And**

**Public Hearing in the Matter of the Complaint for Disciplinary Action Against Luz Aquino  
Residential Facility Administrator, License No. 8036"A", Case No. B35933**

**Date and Time of Meeting:** **Thursday, January 13, 2011**  
**9:30 a.m.**

**Place of Meeting:** **The Grant Sawyer State Office Building**  
**555 East Washington Avenue, Room 4500**  
**Las Vegas, Nevada 89101**

**With**

**Video Conferencing:** **Attorney General's Office Building**  
**Mock Courtroom**  
**100 North Carson Street**  
**Carson City, Nevada 89701**

**I. Open Meeting**

**II. Roll Call**

**\*III. Hearing in the Matter of the Complaint for disciplinary Action Against Luz Aquino,  
Residential Facility Administrator, License No. 8036"A", Case No. B35933.**

**\*IV. Secretary/Treasurer's Reports, Douglas R. Sinclair**

- \*a. Minutes of Regular Board Meeting – September 21, 2010**
- \*b. First Quarter Unaudited Financial Report prepared by CPA**
- \*c. Annual Audit prepared by Bradshaw Smith & Co. LLP**
- \*d. Current Balance Sheet & Profit and Loss Statements**

**\*V. Administrative Reports, Terry Pedrotti, Executive Secretary**

- \*a. Calendar Year LCB Disciplinary and Licensee Activity Report**

b. NAB Mid-Year Meeting Highlights – Information

**\*VI. Approval of Administrator Licenses Issued – Final Board Approval Required**

**\*a. Nursing Facility Administrator Licenses Issued:**

- (1) Cadwell, Ronald G
- (2) Harper, Melissa
- (3) Hobbs, Brett
- (4) McCarthy, Edward J.
- (5) Roberts, Joshua

**\*b. Residential Facility Administrators Licenses Issued:**

- (1) Cobb, Casandra

**\*c. Inactive Requests:**

- (1) Donohue, Sieglinde, NFA
- (2) McConnell, Mark P., RFA

**\* \*d. Application in Question: (A portion of this item may require a “Closed Session”)**

- (1) Cooper, Jeri

**\*e. Review Probation Requirements– Ava La Forteza – Discussion/Board Action**

**\*VII. Unfinished Business:**

**\*a. RC/AL Mentors’ Report – Phyllis Militello/Patti Swager**

- \* (1) Determination of Mentors’ to receive certificates – Phyllis Militello/  
Patti Swager**

**\*b. Change of CEU’s To Mentors to comply with Rules**

**\*b. CEU Procedure and Fee Increases Implementation Date – Mary Ellen Wilkinson -  
Board Discussion and Action.**

**\*c. Nursing Home Requirements – AIT Model Program – Charles Perry – Board  
Discussion and Action**

- (1) Results of AIT Program questionnaire sent out by BELTCA;
- (2) Possible acceptance of Provider Management Program’s NHA AIT program  
as one BELTCA would recommend;
- (3) “Spot Checking” AIT’s during their experience at a facility in Nevada.
- (4) Checking all current AIT programs to ensure they meet minimum Board criteria  
(relates to item #1 above.

**\*VIII. New Business:**

**\*a. BDR Requesting Clarification of Fines/Sanctions NRS Chapter 654.190 – Board  
Discussion and Action.**

**IX. Attorney General’s Report**

**X. Board Member Comments**

**XI. Public Comments**

This item is to receive comments limited to five (5) minutes, on any issue and any discussion of those items. However, no action will be taken on any item raised during Public Comments.

**\*XI. Time/Date/Location of Next regular quarterly meeting.**

**\*XII. Adjournment**

An \*denotes items on which the Board may take action \*\*denotes possible closed session

All times are approximate. The Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

Members of the public who are disabled and require special accommodations or assistance to the meeting are requested to notify the Nevada Board of Examiners for Long Term Care Administrators, 3157 North Rainbow Blvd #313, Las Vegas, Nevada 89108, or by calling 702-486-5445, or by fax at 702-486-5439, or by e-mail at [beltea@beltea.nv.gov](mailto:beltea@beltea.nv.gov).

**AGENDA WAS POSTED AT THE FOLLOWING LOCATIONS:**

**BELTCA WEBSITE:**  
[www.beltea.Nevada.gov](http://www.beltea.Nevada.gov)

**Grant Sawyer State Office Building**  
555 East Washington Ave.  
Las Vegas, NV 8901  
Fax: 702-486-2810

**BELTCA**  
3157 North Rainbow Blvd., #313  
La Vegas, N 89108  
Fax: 702-486-5439

**Aging & Disability Services Division (ADSD)**  
3416 Goni Rd., Building D-132  
Carson City, NV 89706  
Fax: 775-687-4264

**ADSD**  
1860 East Sahara Ave.  
Las Vegas, NV 89104  
Fax: 702-486-3572

**Bureau of Health Care Quality & Compliance (BHCQC)**  
727 Fairview Dr. 3E  
Carson City, NV 89701  
Fax: 775-684-1073

**BHCQC**  
1420 S. Maryland Pkwy.  
Suite 810, Building D  
Las Vegas, NV 89119  
Fax: 702-486-6520

**ADSD**  
445 Apple St.  
Reno, NV 89502  
Fax: 775-688-2969

**Public Library**  
Sierra View Branch  
Fax: 775-827-8792

**Carson City Courthouse  
100 Stewart St.  
Carson City, NV 897011  
Fax: 775-887-2146**

**Clark County – Las Vegas Library  
732 North Las Vegas Blvd.  
Las Vegas, NV 89101  
Fax: 702-507-3598**

**The following interested individuals have been sent notices of the Agenda via E-mail:**

**Wendy Simons, Bureau Chief  
Deborah Bagnato, HCQC  
Julie Bell, HCQC  
Donna Rose, Administrator  
Teresa Stricker, Ombudsman, ADSD  
P. Theresa Brushfield-Owens**

**Patricia Chambers, HCQC  
Donald Sampson, HCQC  
Paul Shubert, HCQC  
Charles Perry, Executive Director,  
NHCA  
Daniel Mathis, Administrator, NHCA**

**Agenda Mailed To:**

**Kay Panelli, Chief, Elder Rights, ADSD  
Paul Harashim, LV Review Journal  
Lynn Thome', Administrator  
Jeri Cooper, Applicant  
Ava La Forteza, Administrator**

**Rexanne O. Warner, United Health Care  
Ed Vogel, Capitol Bureau, LV Review Journal  
LynnAnn Homnick, Administrator  
Luz Aquino, Administrator**