

**STATE OF NEVADA  
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**

**Minutes of Regular Quarterly Board Meeting**

**January 27, 2016  
12:30 p.m.**

**Nevada Aging and Disability Services  
Desert Regional Center  
1391 S. Jones Boulevard  
Training Room  
Las Vegas, Nevada 89146  
and  
Video Conferencing  
Nevada Early Intervention Services  
2667 Enterprise Road  
Reno, Nevada 89701**

- I. Chair, Margaret McConnell called the meeting to order at 12:35 p.m.
- II. Executive Director, Sandy Lampert called the roll and a quorum was present.

Board Members:

Margaret McConnell, Chair	Mary Ellen Wilkinson, Vice Chair
Terry Clodt, Sec/Treas.	Lindsay Hansen, M.D.
Jane Gruner, ADSD	Linda Gelinger
Lilia Sioson	

Staff:

Sophia Long, Deputy Attorney General	Sandy Lampert, Executive Director
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Guests:

Jennifer Fuller, NHA	Scott Langevin
Timothy Jeffers	Nicoleta Pop
Dan Braescu	Volha Loi
Jennifer Williams, ADSD	

- III. PUBLIC COMMENTS –
- IV. APPROVAL OF THE FOLLOWING PROPOSED DISCIPLINARY ACTION\*\* (Board may go into closed session) “for possible action”
  - a. Jane Micali – The Bride of Paradise Valley – Case No. B-36105
  - b. Maria Fe Lelix – Infinite Care – Case No. B-36129

Chair, Margaret McConnell, advised the Board that Item a, Jane Micali, has been removed. She then called for a motion. Jane Gruner moved to approve the Disciplinary Actions excluding Jane Micali. Mary Ellen Wilkinson seconded. Motion carried. Terry Clodt abstained.

V. SECRETARY'S REPORTS:

- a. Approval of the Minutes of October 29, 2015 Meeting – Terry Clodt moved to approve. Mary Ellen Wilkinson seconded. Motion carried.

VI. ADMINISTRATIVE REPORT: Executive Director, Sandy Lampert, reported that the office should be paperless by mid-year.

VII. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.

- a. Nursing Facility Administrator Licenses Issued “for possible action”.
  - (1) Bryson, Stephanie
  - (2) Hunt, Johnny

Chair, Margaret McConnell, called for a motion. Mary Ellen Wilkinson moved to approve the Nursing Facility Administrator Licenses. Linda Gelingher seconded. Motion carried.

- b. Residential Facility Administrator Licenses Issued “for possible action”.
  - (1) Hallmark, Maria
  - (2) Kaufer, Cynthia
  - (3) Conaway, David

Chair Margaret McConnell, called for a motion. Terry Clodt moved to approve the Residential Facility Administrator licenses. Lindsey Hansen seconded. Motion carried.

- c. Inactive Requests “for possible action”.
  - (1) Shaffer, Mark – RFA
  - (2) Garner, Erin – RFA
  - (3) Haack, Cher – RFA
  - (4) Borbon, Joy - RFA

Chair, Margaret McConnell, called for a motion. Mary Ellen Wilkinson moved to approve the Inactive License Requests. Terry Clodt seconded. Motion carried.

- d. Approve/Deny NFA Application “for possible action”
  - (1) Langevin, Scott – Chair, Margaret McConnell, asked Mr. Langevin to explain the incidents reported. After some discussion, Chair, Margaret McConnell, called for a motion. Terry Clodt moved to allow Mr. Langevin to proceed with licensure. Linda Gelingher seconded. Motion carried.

- (2) Jeffers, Timothy - Chair, Margaret McConnell, asked Mr. Jeffers to explain the incidents reported. After some discussion, Chair, Margaret McConnell, called for a motion. Lindsey Hansen moved to allow Mr. Jeffers to proceed with licensure. Linda Gelingher seconded. Motion carried.

- (3) Garber, Lee - Executive Director, Sandy Lampert, notified the Board that Mr. Garber will be rescheduled for the next Board Meeting.

- e. Approve/Deny RFA Application “for possible action”
  - (1) Pop, Nicoleta – Chair, Margaret McConnell, asked Ms. Pop to explain the incidents reported. After some discussion, Chair, Margaret McConnell, called for a motion.

Terry Clodt moved to allow Ms. Pop to proceed with licensure. Lilia Sioson seconded. Motion carried.

(2) Loi, Volha – Chair, Margaret McConnell, asked Ms. Loi to explain the incidents reported. After some discussion, Chair, Margaret McConnell, called for a motion. Linda Gelinger moved to allow Ms. Loi to proceed with licensure with the understanding that she would not transport residents for a period of 1 year. Mary Ellen Wilkinson seconded. Motion carried.

VIII. UNFINISHED BUSINESS:

a. RCAL AIT Program Report – Executive Director, Sandy Lampert, reported that since the last meeting we have received 5 new applications. That brings the total for this fiscal year to 19. We have issued 8 new licenses and currently have 22 candidates going through the program; 4 need to complete the 60 Hour Introductory Course, 7 are working on the Nevada Best Practices Training, 3 are currently doing their AIT and 8 are ready to take the NAB Exam. Ms. Lampert also reported that since 2014 approximately 10% of the applicants do not complete the program and allow their applications to become void. We will also need to schedule mentor training classes in both the North and South.

b. NFA Lack of AIT Opportunities – Chair, Margaret McConnell reported that NAB has developed a Preceptor Training program that will be available to State Boards at no cost. When the program is available, the Board will require this training for our Preceptors. Mary Ellen Wilkinson informed the Board that NAB is looking into the issue of payment for AITs.

c. Regulation Workshop – Discussion to be addressed at the Workshop following the meeting.

IX. NEW BUSINESS:

X. DEPUTY ATTORNEY GENERAL'S REPORT: Deputy Attorney General, Sophia Long informed the Board that she drafted a Public Records Request Policy for the Board.

XI. BOARD MEMBER COMMENTS:

XII. PUBLIC COMMENTS:

XIII. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING: The next meeting will be held on Tuesday, April 26, 2016 at 9:30 a.m.

XIV. ADJOURNMENT: Meeting was adjourned at 2:08 p.m.

Respectfully submitted:

*Sandy Lampert*

Sandy Lampert  
Executive Director

Attested by:

*Terry Clodt*

Terry Clodt  
Secretary/Treasurer