

**STATE OF NEVADA
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**

Minutes of Regular Quarterly Board Meeting

Wednesday, November 4, 2020 at 9:30 am

Virtually via zoom:
<https://us02web.zoom.us/j/84360546525?pwd=YUorNGR4VGwwV0phd2JlamtIM1EyUT09>
Meeting ID: 843 6054 6525
Passcode: 586934

I. Chair, Margaret McConnell called the meeting to order at 9:35 a.m.

II. MISSION STATEMENT:

It is the mission of the Nevada Board of Long Term Care Administrators (BELTCA) to license and regulate long term care administrators in Nevada, including Nursing Home Administrators, Residential Facilities for Groups Administrators, and Health Service Executives. The Board provides consumers with an assurance of the qualifications of licensees, along with a means of enforcement for the benefit of the public, to ensure Nevada's citizens are served in a dignified and caring manner.

III. ROLL CALL: Executive Director, Sandy Lampert called the roll and a quorum was present.

Board Members:

Margaret McConnell, Chair
Lindsay Hansen, M.D.
Jose Tinio

Mary Ellen Wilkinson, Vice Chair
Dena Schmidt, ADSD
Brooke Westlake

Staff:

Sophia Long, Deputy Attorney General

Sandy Lampert, Executive Director

Guests:

Jennifer Williams Woods - ADSD

Brett Salmon - NVHCA

IV. PUBLIC COMMENTS –

V. SECRETARY'S REPORT:

- a. Approve Minutes of July 30, 2020 Meeting "for possible action".

Chair, Margaret McConnell called for a motion. Lindsay Hansen moved to approve the minutes. Mary Ellen Wilkinson seconded. Motion passed.

VI. ADMINISTRATIVE REPORT - Executive Director, Sandy Lampert, reported that the office is operating as usual.

VII. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.

- a. Health Services Executive Licenses Issued "for possible action"

(1) Iverson, Ashley C.

- b. Nursing Facility Administrator Licenses Issued "for possible action"

(1) Kim, Paul M.

(2) Saulietis, Nora

(3) Datt, Laleen M.

- c. Residential Facility Administrator Licenses Issued "for possible action"

(1) Mir, Nida A.

(2) Diaz, Ernie M.

(3) Glessner, Philip E.

(4) Dugay, Julia A.

(5) Crosswhite, Rashay K.

(6) Brennan, Diane K.

- d. Inactive Requests "for possible action"

(1) Santos, Allie C. - RFA

(2) Gay, Lindsey A. - NFA

(3) Rodriguez, Jessica - RFA

(4) Obena, Nelson - RFA

Chair, Margaret McConnell called for a motion. Dena Schmidt moved to approve Items a, b, c and d. Jose Tinio seconded. Motion passed.

VIII. UNFINISHED BUSINESS:

- a. Licensing Reports "for possible action"

RFA - Executive Director, Sandy Lampert, reported that as of October 29, 2020, there are 396 residential facilities, 325 have 20 beds or less and 71 have more than 21 beds. We currently have 288 licensed administrators, 13 are inactive, 1 is suspended, 16 are out of state with no facilities leaving 258 in-state administrators. We currently have 4 residential facilities without an administrator. Since the last meeting, we received 11 applications, 12 applications were voided, and 7 new licenses were issued. Currently there are 26 candidates going through the program, 7 are working on the Introductory Course, 9 are working on the Best Practices Training, and 10 are ready to take the NAB Exams.

HSE - We currently have 6 licensed HSE.

NFA - There are currently have 61 facilities. We have 146 licensed administrators, 5 are inactive, 1 is suspended, 33 are out of state, leaving a total of 107 in state active administrators. 46 administrators currently do not have a facility. From the last meeting, we received 4 applications, and 3 licenses have been issued. Currently, there are 4 candidates waiting for licensure.

Disciplinary Actions – For this fiscal year ending June 30, 2020, there have been 13 referrals of which all were for RFAs. We have 3 open cases and 7 were closed with a letter.

IX. NEW BUSINESS:

a. Election of Board Secretary/Treasurer "for possible action"

Chair, Margaret McConnell asked for any nominations. Mary Ellen Wilkinson nominated Dena Schmidt. Lindsay Hansen seconded the nomination. Motion passed.

- X. DEPUTY ATTORNEY GENERAL'S REPORT: Deputy Attorney General, Sophia Long, reported that last month the Board issued a Summary Suspension to a Residential Facility Administrator, Audrey Liggins, and filed a formal complaint. If she comes before the Board at the next meeting for a hearing, the meeting could last several hours.
- XI. BOARD MEMBER COMMENTS: Chair, Margaret McConnell informed the Board that Mary Ellen Wilkinson is the new Chair of NAB for the next two years. Mary Ellen Wilkinson reported that NAB just had the annual National Board Meeting. A few comments came out of this meeting that she felt were important. There was a discussion regarding any accommodations that are being made for licensee due to COVID19. Chair, Margaret McConnell, reminded the Board that the NAB Meeting will be held in June to celebrate its 50th anniversary.
- XII. PUBLIC COMMENTS: Jennifer Williams-Woods reported that visitation rules have been sent out to facilities. ADSD is working with DPBH to address the needs of hot spots in the state.
- XIII. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING(S) "for possible action"
The Board Meeting will be scheduled for Wednesday, January 20, 2021, at 9:00 am.
- XIV. ADJOURNMENT – The meeting was adjourned at 10:06 am.

Respectfully submitted:

Sandy Lampert

Sandy Lampert
Executive Director