

**STATE OF NEVDA
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**

Minutes of Regular Quarterly Board Meeting

**October 16, 2018
10:00 a.m.**

**Sawyer State Office Building
555 East Washington Avenue
Room 4412
Las Vegas, Nevada 89102
and
Legislative Counsel Bureau
401 South Carson Street
Room 3138
Carson City, Nevada 89701**

- I. Chair, Margaret McConnell called the meeting to order at 10:05 a.m.
- II. Executive Director, Sandy Lampert called the roll and a quorum was present.

Board Members:

Margaret McConnell, Chair
Lindsay Hansen, M.D.
Linda Gelingner

Mary Ellen Wilkinson, Vice Chair
Dena Schmidt, ADSD
Lilia Sioson

Staff:

Sophia Long, Deputy Attorney General

Sandy Lampert, Executive Director

Guests:

Jonathan Boyar, HSE

Andrew Reese

- III. PUBLIC COMMENTS – Andrew Reese asked the Board if an administrator’s license expires, must it be reinstated or can you simply apply for a new license. Mr. Reese was referred to Executive Director, Sandy Lampert, for clarification.
- IV. SECRETARY’S REPORT: Approve Minutes of the July, 2018 Meeting “for possible action”. Chair, Margaret McConnell called for a motion. Mary Ellen Wilkinson moved to approve the minutes as corrected. Lindsay Hansen seconded. Motion carried.
- V. ADMINISTRATIVE REPORT - Executive Director, Sandy Lampert, reported that NAC 654, and NRS 654 as amended have been codified and a copy of each was sent to all administrators with an acknowledgement to be returned to the Board indicating that they have received and read both. There will be some discussion for a Board sponsored event in the Spring.
- VI. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.

- a. Nursing Facility Administrator Licenses Issued “for possible action”.
 - (1) Hills, Daniel R.
 - (2) Gray, Zachary S.
 - (3) Carter, Ethan K.

Chair, Margaret McConnell called for a motion. Mary Ellen Wilkinson moved to approve. Dena Schmidt seconded. Motion carried.

- b. Residential Facility Administrator Licenses Issued “for possible action”.
 - (1) Quaranto, Melissa
 - (2) Gozon, Apolinario C.
 - (3) Becker, Janessa N.

Chair, Margaret McConnell called for a motion. Dena Schmidt moved to approve. Lilia Sioson seconded. Motion carried.

- c. Inactive Requests “for possible action”.
 - (1) Ayoob, David T. - RFA
 - (2) Cartino, June C. – NFA
 - (3) Liebo, Julie M. – RFA
 - (4) Smith, Frederick – NFA
 - (5) Valenzuela, Tanella – NFA

Chair, Margaret McConnell called for a motion. Lindsay Hansen moved to approve. Dena Schmidt seconded. Motion carried.

VIII. UNFINISHED BUSINESS:

- a. Licensing Reports “for possible action”

RFA - Executive Director, Sandy Lampert, reported that currently we have 258 active RFA in the state and 378 RFA facilities. 377 RFA facilities have an administrator leaving 1 without an administrator in place. Since the last meeting the Board has received 10 new applications, 2 were voided due to expired time, 3 applications were voided due to failing the NAB Exam twice, and 3 licenses were issued. There are currently 27 candidates going through the program, 6 are working on the Introductory Course, 12 on the Nevada Best Practices Training, 4 are doing their AIT, 5 are ready to take the NAB exams.

NFA - Executive Director, Sandy Lampert, reported that there are 95 active administrators in the state. Since the last meeting the Board has received 5 new applications, and 3 new licenses have been issued. There are currently 3 candidates working on licensure.

Disciplinary Actions – For this fiscal year ending June 30, 2018, there have been 14 referrals of which all 14 were for RFAs. There are currently 3 open cases, 9 referrals were closed with a letter, 2 have settled with discipline.

- b. Statement of Concerns regarding facilities without a licensed administrator “for possible action”

Chair, Margaret McConnell, discussed the issue of RFA Facilities functioning for a significant amount of time without an administrator. Executive Director, Sandy Lampert, reported that we received a referral on a facility that had not had an administrator for 10 months. This facility was brought to the attention of DPBH just before the last meeting. The referral named an administrator that terminated before the 10 months. When this was brought to the attention of

DPBH, they stated that they should have not sent the referral. Executive Director, Sandy Lampert, asked for a copy of the Sanction Letter that was sent to the facility and was told that they forgot to issue a Sanction Letter but would do so and send BELTCA a copy. The letter was received and the total sanction to the facility was \$1,000.00.

IX. NEW BUSINESS:

- a. Jonathan Boyar – Nevada’s first Health Services Executive “for possible action” Chair, Margaret McConnell recognized Jonathan Boyar as Nevada’s first Health Services Executive.

X. DEPUTY ATTORNEY GENERAL’S REPORT: Deputy Attorney, Sophia Long, announced that the next Board Training will be held on October 24, 2018.

XI. BOARD MEMBER COMMENTS:

Chair, Margaret McConnell brought to the attention of the Board a list of “Board Firsts”. She asked if the Board had any additions or corrections.

XII. PUBLIC COMMENTS:

XIII. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING(S) “for possible action”
The Board Meeting will be scheduled for Wednesday, January 23, 2019, at 10:00 am.

XIV. ADJOURNMENT – The meeting was adjourned at 10:45 am.

Respectfully submitted:

Sandy Lampert

Sandy Lampert
Executive Director

Attested by:

Lilia Sioson

Lilia Sioson
Secretary/Treasurer