

**NEVADA BOARD OF EXAMINERS
FOR
LONG TERM CARE ADMINISTRATORS**

QUARTERLY BOARD MEETING

FEBRUARY 9, 2015

STATE OF NEVADA
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS
3157 North Rainbow Boulevard, #313
Las Vegas, Nevada 89108
Telephone: 702-486-5445 Fax: 702-486-5439
Website: www.beltca.nv.gov
E-mail: beltca@beltca.nv.gov

MEETING NOTICE AND AGENDA

Date & Time:	February 9, 2015, 9:30 am
Place of Meeting:	Nevada Early Intervention Service 3811 W. Charleston Blvd. Suite 112 Las Vegas, Nevada 89102 and Nevada Early Intervention Service 2667 Enterprise Rd. Reno, Nevada 89512
Video Conferencing	

All times are approximate. The Board reserves the right to take items in a different order, items may be combined for consideration by the Public Body and items may be pulled or removed at any time to accomplish business in the most efficient manner.

In certain situations, the option exists to declare the meeting on that agenda item to be a Closed (Executive) Session per NRS 241.030.

- I. OPEN MEETING
- II. ROLL CALL
- III. PUBLIC COMMENTS
This item is to receive comments, limited to five (5) minutes, on any issue and any discussion of those items. However, no action will be taken on an item raised during Public Comments. Comments based on viewpoint are welcome.
- IV. SECRETARY'S REPORTS:
 - a. Approve Minutes of November 4, 2014 Meeting "for possible action".
- V. ADMINISTRATIVE REPORT

VI. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.

- a. Nursing Facility Administrator Licenses Issued "for possible action".
 - (1) Weathers, Veronica
 - (2) Gardner, Michelle
 - (3) Pool, Matthew
 - (4) Rance, Aaron
 - (5) Wedemeyer, Jason

- b. Residential Facility Administrator Licenses Issued "for possible action".
 - (1) Handfinger, Brian
 - (2) Smith, Christina
 - (3) Zeneian, Silva
 - (4) Taylor, Gerald
 - (5) Bacal, Rosalie
 - (6) Hicks, Sandy

- c. Inactive Requests "for possible action".
 - (1) Cords, Lucinda - RFA
 - (2) Cheek, Bradley - NFA
 - (3) Anatihan, Desiree - RFA
 - (4) Panos, Angela - NFA

VIII. UNFINISHED BUSINESS:

- a. RCAL AIT Program Reports "for possible action"
- b. NFA lack of AIT opportunities, and formalize training for preceptors "for possible action"

IX. NEW BUSINESS:

X. DEPUTY ATTORNEY GENERAL'S REPORT

XI. BOARD MEMBER COMMENTS

XII. PUBLIC COMMENTS

This item is to receive comments, limited to five (5) minutes, on any issue and any discussion of those items. However, no action will be taken on an item raised during Public Comments. Comments based on viewpoint are welcome.

XIII. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING(S) "for possible action"

XIV. ADJOURNMENT

**Pursuant to NRS 241.030(1), The Nevada State Board of Examiners for Long Term Care Administrators may conduct a closed meeting to consider the character, allegations of misconduct, professional competence, or physical and mental health of a person.

Note: We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary please notify the Board of Examiners for Long Term Care Administrators by calling the Board Office at 702-486-5445, or by e-mail at: beltca@beltca.nv.gov.

Anyone desiring additional information regarding the meeting, including information on how to obtain supporting board meeting material is invited to call Sandy Lampert, Executive Director, at (702) 486-5445.

Copies of BELTCA's Meeting Minutes are available at no charge at BELTCA's web site at: beltca.nv.gov

**The Agenda was posted at the following locations:
BELTCA'S website: www.beltca.nv.gov**

Grant Sawyer State Office Building
555 East Washington Ave.
Las Vegas, NV 89101
Fax: 702-486-2012

ADSD
3416 Goni Rd., Building – D 132
Carson City, NV 89706
Fax: 775-687-0574

ADSD
1860 East Sahara Ave.
Las Vegas, NV 89104
Fax: 702-486-3572

DPBH
727 Fairview Dr., Suite E
Carson City, NV 89706
Fax: 775-684-1073

DPBH
4220 S. Maryland Pkwy.
Suite 810, Bldg. D
Las Vegas, NV 89119
Fax: 702-486-6520

ADSD
445 Apple Street
Reno, NV 89502
Fax: 775-688-2969

Public Library
Sierra View Branch
Fax 775-827-8792

Carson City Courthouse
100 Stewart St.
Carson City, NV 89701
Fax: 775-887-2146

Clark County – Las Vegas Library
732 North Las Vegas Blvd.
Las Vegas, NV 89101
Fax: 702-507-3598

By E-Mail

Sue Levinsky, ADSD, LV
Paul Shubert, DPBH, LV
Heather Korbolic, ADSD
Charles Perry
Rich Hernandez, Senior Transitions
Theresa Brushfield
Chris Nicholas, Administrator
Donald Sampson, DPBH

Jill Berntson, ADSD, Reno
Teresa Stricker, ADSD, LV
Donna McCafferty, DPBH
Daniel Mathis, NVHCA
Shawn McGivney
Mark McBride, Administrator
Susan Magluilo, Administrator
E. Beck (Grant Sawyer State Office Bldg)

**STATE OF NEVADA
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**

Draft Minutes of Regular Quarterly Board Meeting

**November 4, 2014
1:00 p.m.**

**Nevada Early Intervention Service
3811 W. Charleston Blvd.
Suite 112
Las Vegas, Nevada 89102
and
Video Conferencing
Nevada Early Intervention Service
2667 Enterprise Rd.
Reno, Nevada 89512**

- I. Chair, Margaret McConnell called the meeting to order at 1:20 p.m.
- II. Executive Director, Sandy Lampert called the roll and a quorum was present.
- Board Members:
- | | |
|---------------------------|----------------------------------|
| Margaret McConnell, Chair | Mary Ellen Wilkinson, Vice Chair |
| Terry Clodt, Sec/Treas. | Lindsay Hansen, M.D. - Excused |
| Jane Gruner, ADSD | Linda Gelinger |
| Lilia Sioson | |
- Staff:
- | | |
|-----------------------|-----------------------------------|
| Sophia Long, Esq. DAG | Sandy Lampert, Executive Director |
|-----------------------|-----------------------------------|
- Guests:
- | | |
|------------------------|---------------|
| Heather Korbolic, ADSD | Denise Iwertz |
| Julie Bell, DPBH | Betsy Winters |
| Douglas Armstrong | Jake Wycoff |
| Shawn Bowen | Marc Behn |
- III. PUBLIC COMMENTS –
- IV. APPROVAL OF THE FOLLOWING PROPOSED DISCIPLINARY ACTION**(Board may go into closed session) “FOR POSSIBLE ACTION”
- a. Stacy Brown - Highland Manor of Fallon – Case No. B-36087 - Deputy Attorney General, Sophia Long, advised the Board that the settlement was reached because Ms. Brown is

no longer working in Nevada. The settlement calls for a \$3,000.00 administrative fine plus legal fees. Chair, Margaret McConnell called for a motion. Jane Gruner moved to approve the disciplinary action. Mary Ellen Wilkinson seconded. Motion carried. Terry Clodt abstained.

b. Benjamin Medina – Royal Haven – Case No. B-36086 – Deputy Attorney General, Sophia Long, gave some background on how the settlement was reached, reminding the Board that a previous settlement agreement was rejected by the Board. The new agreement requires Mr. Medina to complete 40 hours of Best Practices training and pay costs in the amount of \$700.00. Ms. Long informed the Board that they may only consider the details of this current case. Mary Ellen Wilkinson asked Ms. Long if the Board has the option to reject the settlement. Chair, Margaret McConnell called for a motion. Mary Ellen Wilkinson moved to approve the disciplinary action. Jane Gruner seconded. Motion carried. Terry Clodt abstained.

V. SECRETARY'S REPORTS:

a. Approval of the Minutes of August 7, 2014 Meeting "for possible action" – Linda Gelinger moved to approve. Mary Ellen Wilkinson seconded. Motion carried.

VI. ADMINISTRATIVE REPORT – See Item VIII a.

VII. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.

a. Nursing Facility Administrator Licenses Issued

- (1) Christensen, Cory
- (2) Quintana, Pinky
- (3) Clegg, Trent

Chair, Margaret McConnell, called for a motion. Jane Gruner moved to approve the Nursing Facility Administrator Licenses. Mary Ellen Wilkinson seconded. Motion carried.

b. Residential Facility Administrator Licenses Issued

- (1) Mims, Deanna
- (2) Pannu, Karpal
- (3) Hamilton, Gerald
- (4) Cobb, Janea
- (5) Donohue, Sieglinde
- (6) Thomas, Lauretta
- (7) Gerardo, Gabriela
- (8) Na, Andrea
- (9) Boyar, Jonathan
- (10) Smith, Kathryn

Chair, Margaret McConnell, called for a motion. Linda Gelinger moved to approve the Residential Facility Administrator licenses. Terry Clodt seconded. Motion carried.

c. Inactive Requests

- (1) Haltom, Julie - RFA
- (2) Biesinger, Stephen - NFA
- (3) Broyles, Catherine - NFA

Chair, Margaret McConnell, called for a motion. Terry Clodt moved to approve the Inactive License Requests. Mary Ellen Wilkinson seconded. Motion carried.

d. Final approval of NFA License "for possible action"

(1) Marc Behn – Chair, Margaret McConnell, reminded the Board that the issue was that Mr. Behn had answered "No" on his application to any prior felony convictions, etc. and that Mr. Behn stated that he had done so on the advice of his attorney. Executive Director, Sandy Lampert reported that she had received confirmation from Mr. Behn's attorney that he in fact advised him to answer "No". Chair, Margaret McConnell called for a motion. Mary Ellen Wilkinson moved to approve. Linda Gelinger seconded. Motion carried.

(2) Denise Iwertz – Chair, Margaret McConnell, reminded the Board that the issue was receiving a police report regarding the allegations on Ms. Iwertz's background report. Terry Clodt contacted the Sherriff's Office and the Board sent a letter as well requesting a copy of the Police Report. The request went unanswered. Jane Gruner asked Ms. Iwertz if there were any other incidents to which she answered "No". Chair, Margaret McConnell, called for a motion. Jane Gruner moved to approve. Terry Clodt seconded. Motion carried.

e. Approve/Deny RFA Application "for possible action"

(1) Betsy Winters - Executive Director, Sandy Lampert, informed the Board that Ms. Winters disclosed that she was a Certified Assisted Living Manager in Arizona, and as a result of a state survey, her license was placed on probation. Ms. Winters explained the circumstances of the survey and informed the Board that the probation had been lifted. After some discussion, Chair, Margaret McConnell, called for a motion. Linda Gelinger moved to approve the application. Terry Clodt seconded. Motion carried.

VIII. UNFINISHED BUSINESS:

a. RCAL AIT Program Report – Executive Director, Sandy Lampert, reported that the Board took on the tremendous task of restructuring, and returning to the Board all of the RFA training. Wendy Simons and Connie Johnson created our new 40 hour Best Practices training. The class was BETA tested in September. 3 RFA candidates participated in the training and throughout the week, licensed administrators sat through the training so that they could critique the material and provide feedback as to the value of the training. Feedback was very positive. It was also suggested that we offer this training in a shortened version for all administrators. On the 4th day of the BETA training, we also conducted a Mentor training class that was attended by 16 licensed administrators. The AITs went through the program in 2 weeks under the direction of administrators who had been mentors in the past. The feedback from them was how invaluable the mentor training was for them. Our new Mentor program allows for CEUs as in the past, but as an added incentive to keep our mentors excited about the program, we now give them a \$50.00 credit for every 8 hours of mentoring, with a maximum of \$350.00 to be applied toward the renewal their license. The Best Practices training is being converted to an electronic program, with the first 2 of the 8 modules complete. Margaret McConnell reported that there will be a Mentor training in Reno in January or February.

b. NFA lack of AIT Opportunities – Mary Ellen Wilkinson asked to table the report until she gets back from the National NAB meeting next week. She will offer her report at the next quarterly Board Meeting.

IX. NEW BUSINESS:

a. Annual Audit – Executive Directory, Sandy Lampert, reported that the annual audit was completed. The auditor spent about 2 days in the office and found no problems. There was discussion regarding the ability of Sandy Lampert to sign checks in the absence of Treasurer, Terry Clodt or Chair, Margaret McConnell .

- XI. DEPUTY ATTORNEY GENERAL'S REPORT – Deputy Attorney General, Sophia Long, reported that the State is requiring a new report that will be submitted semi-annually listing pertinent information of all license renewals. It also requires that our application ask if a licensee has a State Business License. The report will be sent through new secure environment software.
- XII. BOARD MEMBER COMMENTS –
- XIII. PUBLIC COMMENTS – Heather Korbolic (ADSD) informed the Board that the Annual Care Giver Conference will be held on February 12th in Reno and on February 26th in Las Vegas. Some topics of discussion will be Medicare/Medicaid Waivers, how group home and nursing home residents may be eligible for Veterans benefits, including how to determine eligibility and how to help them get these benefits.
- XIV. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING – The next meeting will be held on Tuesday, February 10, 2015 at 9:30 a.m.
- XV. ADJOURNMENT – Meeting was adjourned at 2:35 pm.

Respectfully submitted:

Sandy Lampert

Sandy Lampert
Executive Director

Attested by:

Terry Clodt

Terry Clodt
Secretary/Treasurer